Whitesville Public Library

Meeting Minutes August 21st, 2018

Meeting was called to order at 6:59pm with Karen Smith, Kayla Bissett, Joanna Clark, Sue Ellison, Kristi Garis and Kerry West in attendance.

Kristi Garis read her oath of office for a 1 year term as library trustee. Mary Bissett was there to notarize the oath.

Accepted minutes from July 2018 meeting. Sue motioned to accept the minutes. I seconded the motion.

**Financial Reports:** Financial Report from June was accepted. Kerry motioned to accept the report and Sue seconded the motion.

**Bills for review**: There were no bills for review.

**Director’s Report:** Shea’s came to pump the septic tank for a cost of $210. The paperwork for the Construction Aid Grant is officially done so we can announce to the public that we have received $6000 of grant money and plan on repairing the library roof. Karen will be contacting Kenny Stebbins to see if he is available to do the work. Summer reading was a success and the kids loves the scratch off tickets! The school bylines are due on September 10th. The board would like to have our snow removal ad in it. We will be posting the job for $20 per shovel or $30 per shovel if the snowfall is over 6 inches with a maximum of two shovels a day. The Town Board has given us $50 toward the Pumpkin Patch program on October 8th at 10am. The board decided to provide the snacks for this event. Kerry motioned to accept the Director’s Report and I seconded the motion.

**Budget Committee Report:** nothing to discuss

**Building and Maintenance Report:** nothing to discuss

**Fundraising Report**: The Ice Cream Social on August 15th went well. Ninety four people were in attendance and donated $194. We borrowed 6 tables and 40 chairs from the fire hall. Don Nelson loaned us his freezer. Justin Ellison secured 3 gallons of chocolate ice cream and 3 gallons of vanilla ice cream from Shorts.

Ideas for next year: Whitesville Has Talent? Only get 1 gallon of chocolate ice cream.

**Policy and Procedures Report:** nothing to discuss

**Old Business:** nothing to discuss

**New Business**:

1. Margo can come to the library at 6pm on September 18th before the board meeting to talk with us about Collection Management. We may have her attend other board meetings to discuss Community Engagement & Service Development and Construction Aid & Facilities Planning.
2. Darius Matteson called on July 27th to request more than $20 per mow. The board has agreed that the pay will remain at $20 per mow.
3. The board discussed new Christmas festivities. We would like to have a community decorating using a Christmas tree lit in the library lawn. Karen is contacting the Auxiliary to see if they are still doing this.

**September’s board meeting will be on September 18th, 2018.**

Meeting was adjourned at 8:05pm. Kerry motioned to adjourn the meeting and Sue seconded the motion.