Whitesville Public Library

Meeting Minutes August 20th, 2019

Reorganizational meeting: Kristi Garis and Susan Ellison took their oath of office. Susan was appointed as Vice President and Kristi as trustee. Mary Bissett notarized their oaths.

Secretary cast one ballot for the offices to remain the same. Board Offices are as follows: Joanna Clark: president, Susan Ellison: vice president, Kerry West: financial ofdicer, Kayla Bissett: secretary, and Kristi Garis: trustee. Susan made a motion to accept and Kayla seconded the motion.

Meeting was called to order at 7:09pm with Karen Smith, Kristi Garis, Kayla Bissett, Susan Ellison, Joanna Clark, and Kerry West in attendance.

Accepted minutes from June 2019 meeting. (There was no meeting in July 2019 due to there not being a quorum to meet.) Kerry motioned to accept the minutes and Kristi seconded the motion.

**Financial Reports:** The financial Report from June and July were accepted. Krsiti motioned to accept the report and Kayla seconded the motion. (Lori used a new format to show the bank statements. The board likes the new format and will let her know to continue this way.)

**Bills for review**: Alvin King for lawn mowing: $100. Kayla made a motion to accept and Susan seconded the motion.

**Director’s Report:** The Retro Picnic program was canceled due to lack of RSVPs. Karen applied for and received a grant from the Manley Foundation. We were awarded $2000+ for new computers for the circulation desk and for the public computers. Ken Reichman is helping with the pricing and purchasing of the new computers and will also help dispose of the old computers. Lori has also made us aware that the bank in Whitesville will be closing so we will no longer be able to make deposits there. At this point, we are okay continuing the bank with Steuben Trust and making our deposits in Wellsville. The CD was due on August 23rd. The board agreed to leave $32, 218.74 on the CD to roll over for another 3 year term with the added interest of $78.97. The other $20,000 will be split. $10,000 will be moved to the general fund and the other $10,000 will be moved to specified funds for the playground. Kerry made a motion to approve this and Susan seconded the motion. NYS Construction Aid was reinstated so Karen is able to continue with the application for a generator. This will cost roughly $7000 with installation. The library plans to open during power outages for the public to use technology, charge their own technology, get warm, etc. WOOT has requested that each organization make a donation toward the Bicentennial. The board decided to make a $200 donation (from our specified funds account) as well as allowing them to make free black and white copies and ½ off colored copies. Kerry motioned to accept and Kayla seconded the motion. Sarah’s last day was August 22nd. She will remain as cleaner until the position is filled. We will advertise the 10 hour position on Facebook, the bylines, and the town sign. The vacuum is not working properly so the board has approved for Karen to purchase a new vacuum for the library. The library is also seeking someone to help with snow removal this year. Pay will be $20/hour and a minimum of ½ inch of snow. Karen will ask Alvin King if he is interested.The board is looking into putting on an Election Day dinner. At this point we are looking to use the Methodist Church to host and looking to serve soup and salad. Kerry will check with Kim Howe about using the church to host this event. The Folts’ family has asked if the library has any needs as they would like to purchase something longer lasting than books. The board is thinking about a plaque for the new playground.

**Budget Committee Report:** none

**Building and Maintenance Report:** none

**Fundraising Report**: none

**Policy and Procedures Report:** none

**Old Business:** Ice Cream Social: 77 people attended. Over $270.00 was received in donations. Dick Pensyl provided music. The library borrowed 6 tables and 32 chairs from the Fire Hall and used Don Nelson’s freezer. 1 gallon of chocolate and 3 gallons of vanilla were purchased from the Corner Marker for $41.99. Karen, Fran, Jeri, and board members provided treats. Due to the rain, the social ended at 7:30**.** The Fire Hall is no longer willing to let us use their table and chairs for outdoor events. The board talked about asking the Methodist Church for access to theirs.

**New Business**:

1. Karen’s yearly evaluations are due. The board will bring completed copies to the September meeting.

**September 2019 Board Meeting will be held September 17, 2019.**

Meeting was adjourned at 8:19pm. Susan motioned to adjourn the meeting and Kerry seconded the motion.