Whitesville Public Library

Meeting Minutes October 15th, 2019

Meeting was called to order at 7:04pm with Karen Smith, Kristi Garis, Kayla Bissett, Susan Ellison, Joanna Clark, and Kerry West in attendance.

Accepted minutes from September 2019 meeting. Kerry motioned to accept the minutes and Sue seconded the motion.

**Financial Reports:** The board had a question about some 2017 checks that were on the new statement. We will ask Lori during the November meeting. Kristi motioned to accept the financial report and Sue seconded the motion.

**Bills for review**: $120 for the post office box. Kerry motioned to accept the bill and Kayla seconded the motion.

**Director’s Report:** Karen asked Alvin King about shoveling and he said he does not feel like he can drive from Independence to shovel snow for less than half hour paid time. Tyler Bells has showed interest so Karen will reach out to him. Ken said that with all the computers needed, the Manley Grant may not cover the entire cost. The board gave Karen permission to use some of the Bullet Aid money to cover the remainder. The board would also like to contact Brian and ask him about getting air conditioning for the library not only to protect the new machines, but to be a nice place for community members to go during the hot summer months. The Jeffers have raised their program cost to $445 per program. If we have to choose to just do one program, the board would like to continue doing the Santa program. Fay Shay has been hired for the library aide position. The board will be joined by Brian and Lori in November to go over the budget. The Bicentennial Committee still plans on doing the bake sale for the Election Day dinner. Karen will be passing out books and candy at the library on Halloween from 6-8pm.

**Budget Committee Report:** nothing to report

**Building and Maintenance Report:** nothing to report

**Fundraising Report**: Election Day dinner will be held at the Methodist Church from on 11/5 from 4-7pm. The board will provide food and paper goods (enough for 30-40 servings). The board will see if Ann can provide crackers to accompany the soup. The board plans to serve chili and cornbread, pulled pork sandwiches and coleslaw, cheddar broccoli soup, tea, water, lemonade and coffee. The Bicentennial Committee will also have baked goods. Everything will be by donation.

**Policy and Procedures Report:** nothing to report

**Old Business:** nothing to report

**New Business**:

1. The board would like to decorate another Christmas tree for the library lawn. Joanna will talk to the Kears about donating a tree again.
2. The safe deposit box will need to be moved since the Whitesville branch of Steuben Trust is closing. Joanna will check what is currently in the box and the board will decide at the November meeting whether we need to get a new box. Sue motioned and Kerry seconded this motion.

**November 2019 Board Meeting will be held November 19th, 2019.**

Meeting was adjourned at 7:33pm. Kayla motioned to adjourn the meeting and Kristi seconded the motion.

The board went into Executive Session at 7:35. Salaries for the library staff was discussed and decided upon. The Executive session was adjourned at 8:08pm.