WHITESVILLE PUBLIC LIBRARY

MEETING MINUTES – April 19, 2022

1. Meeting called to order at 5:59 pm In attendance: Karen Smith, Jan Talbett, Doreen Pensyl, Caleb Cutler, Christina Lukacz
2. Public Comment – No community members in attendance
3. Minutes February 2022

-minutes accepted – motion Jan, second Caleb passed 4-0

IV. Director’s Report

-Generator installation finalized. Karen is submitting final report for generator grant with Brian Hildreth

-No charge for snow removal. Lucas Erdmann used it as community service. Secretary will send thank you note.

-Security Cameras – Ken Reichman helping with IT. Jan Talbett commented that the money spent in manpower trying to fix the cameras has far exceeded their value. If it cannot be fixed then we should look for new ones to present for purchase at May meeting. Motion made by Doreen, Second Jan. Passed 4-0

- Adult Programming classes are being scheduled (Karen has applied for grant). Had one in April with Angela Boyd. Another scheduled for May Someone is 31 with Patrice Haskell. Classes should last no more than 2 hours. Motion made by Chris, second Doreen, Passed 4-0

- Approximately 20 in attendance for Easter Egg Hunt. Veronica Allen donated colored eggs for event

-Community Yard Sales June 11, 2022 – Book Sale 9-12 with water for sale.

Chris and Caleb will supervise this.

* No float for the Memorial Day parade but Karen will pass out candy bags with info on summer reading program. Float for Bicentennial parade.
* Someone has been calling library looking for a book out of system that is “inappropriate” and has not identified self. Karen asked if we could get caller ID. Board suggested that she monitor this and let us know if she receives further calls.
* Corning Incorporated requested bank information to make donations to library. Corning provides matching funds to public donations.
* 4 elementary students donated $30 from lemonade stand. They elected that it be spent on summer reading program prizes.
* Motion to accept Director’s report made by Chris, second Caleb passed 4-0
1. Fundraisers

- Garden Tour Information page from Kay Nagy. Will revisit in May and June.

--Reviewed status of Craft Show May 7th. Bake sale goods will be labeled Friday

May 6th at 6 p.m. Need to set up floor plan in firehall at 7 a.m. Saturday.

* Book Sale June 11 – See Director’s Report notes
1. Financial

-Financial report March 2022 accepted motion by Doreen second Caleb

 Passed 4-0

 -No bills for review.

1. Building and Maintenance
* Camera Surveillance System – See Director’s Report notes
* Gazebo repair – Jed Sawyer gave estimate of $1961.68 for wood and repairs.
* Zach Blamire had volunteered to do staining/spraying although we need to purchase stain
* $1524.20 in Gazebo Fund. Possible donations from community to fund rest of project.
* Materials can be purchased tax exempt with Library form
* Motion made to have Jed Sawyer repair gazebo made by Doreen, Second Jan passed 4-0
1. Policies and Procedures
* Motion made to accept Policies: Tobacco Use, Honorarium, By Laws by Caleb, second Jan, passed 4-0

 IX. Old Business

-Record Retention – Records can be kept in file cabinet per Brian Hildreth Motion made by Caleb, second Doreen 4-0

-Jan brought microfilms from town hall. They are now with machine at the library for public viewing of old records/newspapers.

 X. New Business

 -Annual meeting at Whitesville School May 10. Karen and Chris will attend.

 -Annual Vote May 17th

Next board meeting May 17 , 2022 , 6 p.m.

Meeting adjourned 7:26 pm Motion made by Chris, second Doreen passed 4-0