**WHITESVILLE PUBLIC LIBRARY February 21, 2023 Meeting Minutes**

Present: Alice Schlichting, Jan Talbett, Karen Smith, Gay Thistle

1. The meeting was called to order by Gay 6:02 PM
2. Sexual Harassment Training began but ended when the internet connection froze at 6:10
3. **Public Comment**- no public comment
4. **Accept Minutes** –Alice made the motion to accept the minutes with one edit and Jan seconded it and all agreed.
5. **Director’s Report** was submitted. Discussion on Director’s report included:
   1. Discussion on whether we want Evonne Beiler to order sides for the canopy she donated to the Library. It was decided that sides are useful and Gay made a motion to ask Evaonne to order the sides and Alice seconded it and all agreed.
6. **Sexual Harassment** training resumed at 6:40 PM. All present will receive ½ hour continuing education credit to meet requirements by STLS
7. **Meeting called back to order at 7:00 PM and Discussion on Director’s Report resumed:**

B. Discussion on the allocation of the $25000. Grant from Assemblyman Giglio. Gay made a motion to allocate the monies as stated in the Director’s report and Jan seconded it and all agreed. Allocations are:

$5000- to use as matching funds for grants

$2500-Matching funds for playground replacement

$2500- Use to balance 2023 budget

$1000- for adult crafting programs

$2500-use to pay remainder of audit

$11500-stay in savings account

C. A motion was made by Alice to give a donation in memory of Kerry West to the Independence Historical Society in the amount of $25.00. Gay seconded and all agreed.

D. A discussion about the next round of Arts Council grants, which is due by the end of March, was made. Karen has contacted Marsha to see if she has any ideas. Jan suggested a blacksmith that might be willing to give a demonstration program. Bring any other ideas forward for the March meeting.

E. Centennial Ice Cream Social- some ideas discussed were to have people make desserts that were popular in the 1920’s like Jello desserts, pineapple upside down cakes and tomato soup cakes. Alice agreed to make a tomato soup cake for our next meeting! We also discussed making homemade ice cream.

F. Jan made a motion to accept the Director’s report, Alice seconded it and all agreed.

1. **Fundraising**
2. Spring Vendor show and Bake Sale– May 13, 2023- applications for vendors are available
3. Book Sale- June 10 ???, 2023- is based on Community Yard Sale day set by Town.
4. Garden Tour date- July 22, 2023- there will be a kick off party at Gay’s house on a TBA date in May
5. Ice Cream Social date- August 16, 2023- see discussion above in Director’s Report
6. **Financial/Budget**
7. The January 2023 report was discussed. Alice made the motion to accept the January financial report, Gay seconded and all agreed.
8. Bills for review- no bills for review this month
9. Audit information update- all information has been sent to the auditor
10. **Building and Maintenance**
11. Library Interior Design – Karen has a meeting with the Alfred State profs during the week of Feb 20 to discuss timetable
12. Playground Replacement- discussion took place on needs. It was agreed that it needs to be a more industrial set that will withstand high use by multiple age groups. Karen will cut and paste a playground design that would fit our children and we can have it bid out to the Amish builder off Independence Rd.

There are many volunteers willing to help install the unit.

1. **Policy and Procedures**
2. Personnel Evaluation- templates provided by STLS were handed out but any decisions were put off until next meeting
3. Personnel Policies- templates provided by STLS were handed out but any decisions were put off until next meeting
4. **Old Business**
5. Public Survey
   1. Gay will coordinate hard copies to be placed in Library, Town Hall, Whitesville store. Karen will put a box to accept completed surveys in the foyer of the Library. Gay will add a blurb with directions for drop off of completed surveys.
6. **New Business-** no new business was brought forth
7. Next meeting Mar. 21, 2023 at 6 PM
8. Gay made a motion to adjourn the meeting at 8:07 PM and Jan seconded it, and all agreed.

**Library 2023 Calendar**

Mar 14- Craft by Chris

Mar 21 Board meeting- sexual harassment training #2

March 28- Craft by Angie

Apr 14- Craft by Chris

Apr 18 Board meeting

May 2- Craft by Chris

May 13- Spring Vendor show and Bake sale fundraiser

May 16- Board meeting

June 10 (Tentative)- Book Sale fundraiser

June 20- Board meeting

July 18- Board meeting

July 22- Garden Tour Fundraiser

August 15- Board meeting

August 16- Ice Cream Social and Library’s 100 Year Celebration

Sept 19- Board meeting

Oct 17- Board meeting

Nov 21- Board meeting

Dec 19- Board meeting