**WHITESVILLE PUBLIC LIBRARY March 21, 2023 Meeting Minutes**

Present: Alice Schlichting, Jan Talbett, Caleb Cutler, Karen Smith, Gay Thistle

1. The meeting was called to order by Gay 6:01 PM
2. Sexual Harassment Training Part II ended at 6:26 PM. Certificates of completion were handed out for the continuing ed credits. Those who missed a segment must come in to watch the first half or give Karen a copy of current sexual harassment certification to Karen.
3. **Public Comment**- Whitesville Girl Scout Troup attended to express interest in working together to replace the library’s playground. Girls are working on their Silver and Bronze Awards- which is a service award. Discussion included role of Girls Scouts, design, budget and timing.
4. **Accept Minutes** –Alice made the motion to accept the minutes and Caleb seconded it and all agreed.
5. **Director’s Report** was submitted. Discussion on Director’s report included:
   1. Arts Council Grant ideas- Blacksmith was contacted and date and time were given. Karen will contact Marsha for any other ideas.
   2. Whitesville Library Annual Report- Caleb made the motion to accept report and Jan seconded and all agreed.
   3. Audit update- was delayed because of personal issue but could be completed by the next meeting
   4. Discussion on the option to purchase the old Steuben Bank building as a program space for the library. A motion was made to make a call on the building was put forward by Gay and seconded by Alice and all agreed.

F. Caleb made a motion to accept the Director’s report, Alice seconded it and all agreed.

1. **Fundraising**
2. Spring Vendor show and Bake Sale– May 13, 2023- 10 vendors are signed up
3. Book Sale- June 10 ???, 2023- is based on Community Yard Sale day set by Town.
4. Garden Tour date- July 22, 2023- there will be a kick off party at Gay’s house on a TBA date in May
5. Ice Cream Social date- August 16, 2023- Karen has a few people who will make ice cream during the event. It was also discussed that this may be an unveiling of the new playground with the help of the Whitesville Girl Scout group.
6. **Financial/Budget**
7. The February2023 report was discussed. Caleb made the motion to accept the February financial report, Alice seconded and all agreed.
8. Bills for review- no bills for review
9. Audit information update- see Director’s report above
10. **Building and Maintenance**
11. Library Interior Design – Alfred State will be at the Library the week of March 27
12. Playground Replacement- Karen provided pics of ideas for sets in the Directors Report. Discussed reusing some current components. Girl Scouts were also given copies of ideas.
13. **Policy and Procedures**
14. Personnel Evaluation- still working on revamping forms for Personnel evaluation
15. Discussed ideas for 2023-24 goals for Director
16. **Old Business**
17. Public Survey- hard copies were put in the Town Hall, Whitesville Store, and Post Office. 15 completed surveys have been collected so far. The QR code for the online survey will be published in the next issue of the School Community newsletter.
18. **New Business-** no new business was brought forth
19. Next meeting April 18, 2023 at 6 PM
20. Caleb made a motion to adjourn the meeting at 7:28 PM and Alice seconded it, and all agreed.

**Library 2023 Calendar**

Apr 4- Craft by Chris

Apr 20- Whitesville Library’s 100 year anniversary!

Apr 18 Board meeting

May 2- Craft by Chris

May 13- Spring Vendor show and Bake sale fundraiser

May 16- Board meeting

June 10 (Tentative)- Book Sale fundraiser

June 20- Board meeting

July 18- Board meeting

July 19 – Chris Johnson Magic Show 4 PM

July 22- Garden Tour Fundraiser

August 15- Board meeting

August 16- Ice Cream Social and Library’s 100 Year Celebration/Playgound unveiling

August 22- Tom Selig Family program 4 PM

Sept 19- Board meeting

Oct 17- Board meeting

Nov 21- Board meeting

Dec 19- Board meeting