**WHITESVILLE PUBLIC LIBRARY April 18, 2023 Meeting Minutes**

Present: Alice Schlichting, Jan Talbett, Caleb Cutler, Karen Smith, Chris Lukacz, Gay Thistle

1. The meeting was called to order by Gay 6:00 PM
2. **Audit Results Report** by Michael McLumunam of Bysiek CPA, PLLC was present to give the Board a report on the results of the library audit. After reviewing all the material provided, Bysiek CPA, PLLC has issued the library an unmodified audit opinion which translates into a gold standard of a rating. Discussion on the report ensued. Alice made the motion to accept the report, Caleb seconded it and all agreed.
   1. There was a discussion on the recommendation to contract for a yearly audit. IA motion was put forth to develop a policy with dates to contract an audit every five years by Chris and seconded by Jan and all agreed.
3. **Public Comment-** Kim Howe was present to talk about partnering with other community groups at the ice cream social to male it a bigger community celebration. Discussion included moving the date to a weekend or even Memorial Day, adding a band, a fundraiser pancake breakfast, use some of the Bicentennial Committee money to extend the evening activities. Jan put a motion forward to keep this year’s ice cream social date the same, but put it on the agenda for January to change the ice cream social date to Memorial Day in 2024. Chris seconded it and all agreed.
4. **Accept Minutes** –Caleb made the motion to accept the minutes and Chris seconded it and all agreed.
5. **Director’s Report** was submitted. Discussion on Director’s report included:
   1. Lawn Mowing: Angie will do this job again for $40 each time. Gay made the motion to accept, Jan seconded it and all agreed.
   2. Pilcro grant was received for $250 worth of children’s books.
   3. It was brought to our attention that the windows will have to be replaced iin the near future. In order to apply for construction grants from STLS, a board member has to listen to the STLS online workshop.

F. Gay made a motion to accept the Director’s report, Alice seconded it and all agreed.

1. **Fundraising**
2. Spring Vendor show and Bake Sale– May 13, 2023- 23 vendors are signed up. We will have a Bake Sale- any contributions are welcome. Set up schedule for set up. Caleb volunteered to cook food!
3. Book Sale- June 10 ???, 2023- is based on Community Yard Sale day set by Town.
4. Garden Tour date- A motion to change the date of the Garden Tour from June 22 (Wellsville Balloon Fest) to July 29, 2023 was made by Chis, seconded by Jan and all agreed. There will be a kick off party at Gay’s house.
5. Ice Cream Social date- August 16, 2023-
6. **Financial/Budget**
7. The April 2023 report was discussed. Chris made the motion to accept the February financial report, Alice seconded and all agreed.
8. Bills for review- no bills for review
9. Audit information update- see above
10. **Building and Maintenance**
11. Playground Replacement- no updates
12. **Policy and Procedures**
13. Director Personnel Evaluation Form update- the revised form was reviewed. Caleb made a motion to accept, Alice seconded and all agreed.
14. **Old Business**
15. Public Survey- discuss summary of results
16. **New Business-** no new business
17. Caleb made a motion to adjourn the meeting at 7:24 PM and Alice seconded it, and all agreed.

**Library 2023 Calendar**

May 21- Garden Tour Meet and Greet 4-6 PM at Gay’s House

June 10 (Tentative)- Book Sale fundraiser

June 20- Board meeting

July 18- Board meeting

July 19 – Chris Johnson Magic Show 4 PM

July 29- Garden Tour Fundraiser

August 15- Board meeting

August 16- Ice Cream Social and Library’s 100 Year Celebration/Playgound unveiling

August 22- Tom Selig Family program 4 PM

Sept 19- Board meeting

Oct 17- Board meeting

Nov 21- Board meeting

Dec 19- Board meeting