**PUBLIC COMMENT POLICY  
WHITESVILLE PUBLIC LIBRARY**

The Whitesville Public Library Board of Trustees incorporates and opportunity for Public Comment during its regular board meetings in accordance with the New York State’s Open Meetings Law. Residents of the Library’s service area may use this time during meetings to verbally address the board. The Library Board reserves the right to determine the manner how public comments are received to maintain a fair, respectful and well-managed meeting. The following Rules and Procedures apply to the Library’s Public Comment section of the meeting Agenda:

**RULES AND PROCEDURES FOR PUBLIC COMMENT**

Participants must sign in and identify community of residence

Participants must be a resident of Whitesville (Independence)

Residents will be recognized in order of sign-in

A resident can only speak once and only use ***their*** 3 minutes to speak

Residents must limit their comments to library related matters

A designated library trustee will introduce each resident and keep track of the time

The Library Board may limit the total amount of time allowed for Public Comment

The Library Board may only listen to residents during Public Comment

The Library Board may not address an issue or answer questions during Public Comments

The Library Board may not vote upon any issue raised during Public Comment unless specified on the agenda

Adopted by the Whitesville Public Library Board of Trustees on December 23, 2023. .