

Whitesville Public Library
Meeting Minutes June 16th, 2020

The meeting was called to order at 7:10 PM, with Karen Smith, Joanna Clark, Kristi Garis, Kerry West, Sue Ellison, Sandy Knowles and Shambra Hamilton in attendance.

Kristi motioned to accept the minutes from the May meeting and Sue seconded.

Monthly Financial Report for May. Kerry motioned to accept and Kristi seconded.

Bills for review: \$100 to Alvin King for landscaping. Kristi motioned to accept and Sue seconded.

Director's Report:

- The board decided that a minimum of ten children would be necessary to proceed with the Chris Johnson virtual program. Participants must be registered by Friday, July 17th.
- In addition to the other donations for reopening, Butch Calcote of Fassett Lane donated plexiglass and 2x4s for the Director's desk.
- The Board agreed to host an Usborne Books party in July.
- Days and times for cleaning the library for reopening will be scheduled by email. Books and bookshelves need to be dusted and floors and walls cleaned before 6/29. Shambra will install the hand sanitizers.

Kristi motioned to accept the Director's report and Kerry seconded.

Budget Committee Report: TBA

Building and Maintenance Report: Nothing to report

Fundraising Report:

- The library will not be selling food at the town-wide yard sale in July. Books for sale will be located behind the library.
- The Ice Cream Social is still planned for August 5th. We will not provide tables. Karen will contact Dick Pensyl to see if he would like to perform.
- The Garden Tour is also still planned for Saturday August 8th from 11:00-3:00. We will have a tent set up in front of the library for maps, liability forms, donations and surveys. The restrooms will not be available and there will be no snacks or drinks provided by the library, although Garden Tour hosts may opt to provide these. Kay Nagey has provided Karen and the Board with a to-do list and it was decided that Sandy will contact Hotline for advertising and Roger Easton for the town sign. Mike Smith will set up and take down the tent and Kristi will do the thank-you notes. Sandy will provide the door prize, and the drawing will be Monday, August 10th. There are eight new gardeners this year, and Joanna will get additional yard flags for them.

Policies and Procedures Report: Kristi motioned to accept the WPL Behavior Policy and Sue seconded the motion.

Old Business: Nothing to report.

New Business: The Board decided to remove five dying shrubs from the landscaping and put down weed block, mulch and possibly plant other annuals and perennials. The two yellow plants that flank the sidewalk by the entrance will also be removed and replaced with containers of seasonal plants and/or decorations. Kerry motioned to accept and Sue seconded.

July 2020 Board meeting will be held on July 21st at 7:00 PM

Meeting was adjourned at 8:09 pm. Kristi motioned to adjourn and Kerry seconded.