

WHITESVILLE PUBLIC LIBRARY Minutes
November 21, 2023

Present: Gay Thistle, Alicia Coleman, Karen Smith, Alice Schlichting, Honore Cress

- I. **Meeting was called to order** at 6:01 by Gay.
- II. Lori Bokan (Accountant) was present to answer any 2024 budget questions.
- III. Brian Hildreth, Dir of STLS, gave a continuing ed training to our Board that completes the requirement for 2023. The entire Board has met this requirement. (Since Caleb is on an unofficial leave of absence his requirement has been waived).
- IV. **No Public Comment**
- V. **Accept October Minutes:** A motion to accept the October minutes was put forth by Alice and seconded by Alecia. Discussion about correcting the date of the November meeting on the minutes confirmed that this change needed to be made. A vote to accept the October minutes with the change of date was passed unanimously.
- VI. **Director's Reports:**
 - A. Family Game and Craft night is scheduled for Dec 9th from 6-8Pm at the Firehouse hall. The hall has been reserved and a Santa visit is arranged. Board members are welcome to come help out for the evening.
 - B. Our charter update that will change the Trustee term from 5 years to 3 years should be on the December agenda
 - C. A flash grant from the Wyoming Arts Council has been applied for. The program will be decorating clay votive lanterns with Marsha on 11/20.
 - D. A motion to accept the Directors Report by Alecia and seconded by Alice and all agreed.
- VII. **Fundraising:**
 - A. As reported in the Director's Report- the Blue Jay fundraiser netted \$240 where 5 of the 8 houses donated. (only 2 did not donate since Jays went to one house twice).
 - B. 2024 schedule of fundraising discussed:
 - a. Spring Vendor Sale (suggested May 9, 2024): Chris is willing to assist someone else who would facilitate this event. Honoree suggested we add a seed exchange as a fundraiser for the Library- like a Library table and/or Bake sale and simple lunch.
 - b. Whitesville Garden Tour (suggested July 20, 2024) Gay will facilitate this event.
 - c. Fall fundraiser: Blue Jays?
- VIII. **Financial/Budget**
 - A. The October reports were accepted with no questions by a motion from Alice and seconded by Honoree. All agreed.
 - B. No bills for review
 - C. 2024 Budget- a motion to pass the 2024 budget was put forth by Alecia and seconded by Honoree. Discussion on the pay raises (state mandated for hourly employees) and other costs took place. The 2024 budget passed unanimously.
- IX. **Building and Maintenance**
 - A. Playground Update: There has been no response from Girl Scouts. The Board will begin to make decisions on design and costs over the next few meetings.
- X. **Policy and Procedures**
 - A. FOIL (Freedom of Information Law) Policy Update- Alecia made a motion to accept the update of this policy and Honoree seconded and all agreed.
- XI. **Old Business-**
 - A. Alfred State design- Karen communicated with the school and they may be able to help with design suggestions in the Spring
- XII. **New Business-** none
- XIII. **Next meeting** will be Dec. 19, 2023 at 6 PM.
- XIV. **Adjourn:** Alecia made the motion to adjourn the meeting at 8:00 PM, Alice seconded it and all agreed