



WHITESVILLE PUBLIC LIBRARY  
MONTHLY MEETING AGENDA  
*April 9, 2024*

- I. Call to order
- II. Public Comment
- III. Accept Minutes—March, 2024
- IV. Director's Report
- V. Fundraising
  - a. Spring Vendor Show—May 11
  - b. Seed & Plant Exchange
  - c. New date for Garden Tour
  - d. Set date for Ice Cream Social
- VI. Financial/Budget
  - a. Accept Financial Report—March, 2024
  - b. Bills for Review
- VII. Building Maintenance
  - a. Playground—Installation is complete
- VIII. Policy and Procedures
- IX. Old Business
  - a. Professor Vlakancic
- X. New Business
- XI. Next Meeting May 21, 2024 6:00 pm
- XII. Adjourn Meeting

FUNDRAISING:

May—Craft/Vendor Show May 11th  
June—Book/Hot dog Sale TBD  
July---Garden Tour, July TBD  
August—Ice Cream Social TBD  
September—Jays?

BOARD MEETINGS:

June 18, 2024  
July 16, 2024  
August 20, 2024  
September 17, 2024

October 22, 2024  
November 19, 2024  
December 17, 2024

OTHER:

April 20, 2024 Petitions due to Tracey  
May 14, 2024 Budget Presentation at school  
May 21, 2024 Budget vote  
July 10-13, 2024 Firemen's Convention

DIRECTOR'S REPORT

APRIL, 2024

\*\*The playground is complete and looks great.

\*\*I have booked Samuel Warren, a mushroom specialist to do a program on 4/13. It is entitled Log Inoculation. As of right now we only have 1 registered.

\*\*With the change in date we probably will not have Lori's report for the meeting.

\*\*As far as I know there have not been any petitions handed out by Tracey for board positions. I thought she told me they were due 4/16. They are not due until 4/20.

\*\*Does anyone know of a business that engraves? We need to put a plaque on the playground with a list of those that donated memorial or other funds for the playground. We also need one for the time capsule. I had asked Marsha about one for the time capsule and she was not sure she wanted to take it on.

\*\*The pediatric paddles for the AED were \$97. I ordered them and the AED. They have arrived. Now we just hope we never need them.

\*\*If anyone is available to help with eclipse programming on Saturday it would be appreciated. I plan to have stations and families/individuals can do as many or as few as they have time to do.

**\*\*IMPORTANT DATES\*\***

**PERSONAL TIME:** TBD: when the new grandbaby is born

**HOLIDAYS:** Memorial Day

**STLS SPONSORED MEETINGS, WORKSHOPS/TRAININGS:** Thursday, April 18, Summer Workshop at STLS

**PROGRAMS:** 2<sup>nd</sup> Tuesday of each month at school for Y after school program 3:00-4:00; 2<sup>nd</sup> Tuesday of each month Y Day Care 2:00-3:00; Saturday April 13 Log Inoculation, Wednesday, July 10, Cris Johnson Magic/Balloon Workshop, July 15, Tanglewood Nature Center, 1-2

**ADULTCRAFT PROGRAMS:** Angie 1<sup>st</sup> Wednesday of each month 6:00



WHITESVILLE PUBLIC LIBRARY Minutes

March 19, 2024

Present: Gay Thistle, Alicia Coleman, Karen Smith, Alice Schlichting, Honore Cress

I. **Meeting was called to order** at 6:03 by Gay.

II. **No Public Comment**

III. **Accept February 2024 Minutes:** A motion to accept the minutes was put forth by Alice and seconded by Alicia. A vote to accept the minutes was passed unanimously.

IV. **Director's Reports:**

A. A motion to accept the 2023 Annual Report was made by Alice and seconded by Alicia. All agreed.

B. A motion was made by Honoree to pay the remaining balance to Bears for the playground. The new playground will be installed on 3/27/24. Alice seconded it and all agreed.

C. It was brought up that the library does not have an AED. Karen researched options for purchasing this equipment and found a refurbished one for \$650. Alicia pointed out that we should also have pediatric paddles along with adult paddles. It was agreed that Karen should look into that addition. Gay made the motion to purchase the AED and pediatric paddles. Honoree seconded it and all agreed.

D. Update on security cameras: the second bid is \$2370. Karen will apply for a technology grant to cover the costs of this purchase and include in the application the cost for the AED and pediatric paddles.

E. A motion to accept the Directors Report by Alicia and seconded by Alice and all agreed.

V. **Fundraising:**

A. Spring Vendor Sale (Saturday May 11, 2024): The vendor application went out. There have been inquiries from new vendors. The Ambulance Auxiliary asked if they could hold a basket auction during this Vendor sale. It was agreed that they could. Karen made up posters for Board members to hang up.

B. Whitesville Garden Tour. Gay will facilitate this event. The date is to be determined.

VI. **Financial/Budget**

A. The February report was accepted with no questions by a motion from Alice and seconded by Alicia. All agreed.

B. No bills for review

VII. **Building and Maintenance**

A. Playground Update: See above in Dir Report

B. Security System Update: See above in Dir Report

VIII. **Policy and Procedures-**

A. It was brought up that we may need to look into a procedure in case of an active shooter in the area.

B. Karen had taken a course and has been reviewing the manual for updates

IX. **Old Business**

A. Three Alfred State Interior Design students came to the library in February and took measurements. We have not heard about their recommendations yet.

B. There will be two open positions up for election on the Board.

C. May 14, 2024 is the School Board Budget meeting. May 21<sup>st</sup> is the Budget vote

X. **New Business-** none

XI. **Next meeting** will be April 9, 2024 at 6 PM.

XII. **Adjourn:** Gay made the motion to adjourn the meeting at 6:36 PM, Alice seconded it and all agreed