

WHITESVILLE PUBLIC LIBRARY Minutes September 16, 2025

Present: Gay Thistle, Karen Smith, Alice Schlichting, Marsha Van Vlack, Sue Beckhorn, Caleb Cutler

- I. Meeting was called to order by Gay at 6:03 PM (after 30 minutes of required sexual harassment training)
- II. No Public Comment
- III. **Accept Aug 2025 Minutes**: A motion to accept the minutes was put forth by Marsha and seconded by Caleb. All agreed.
- IV. Director's Reports:
 - A. Materials have been ordered for the Whitesville Library poster for the annual meeting on Oct 3. The poster needs to be ready by Oct 1. Karen will let Board know when photos are ready and we will work on the poster.
 - B. A citizen made a comment that the playground finish is wearing off. Bear had come to inspect the playground earlier this year and thought everything looked good. Karen called Bear and has the make and color of the finish if we feel we need it in the future. The Board agreed that this was a safe and prudent way to handle this comment.
 - C. Blue Jay fundraiser is being handled by all the Board members and seems to be going well. The Jays may need to be replaced soon. A few have broken.
 - D. A book club will begin on Oct 14th
 - E. A motion to accept the Directors Report by Caleb and seconded by Sue and all agreed.

V. Fundraising

A. See Jays update above

VI. Financial/Budget

- VII. A. A motion to accept the August Financial report was made by Marsha and seconded by Sue and all agreed.
 - B. No bills for review.
 - C. Honorarium for Contractor: Brian Hildreth suggested we offer an honorarium to the contractor who made the bid on the window replacement. We discussed different amounts and it was decided that an honorarium of \$100 would be sent to Patrick Rogers as a token of good faith. Sue made the motion, Alice seconded it and all agreed.

VIII. Building and Maintenance

- IX. A. See Construction Grant discussion under Financial/Budget
- X. Policy and Procedures
 - A. Conflict of interest forms were signed and handed in by all Trustees
- XI. **Old Business Book sale kiosk-** Marsha has had contact with Wellsville STEAM who may be interested in building and donating the kiosk. Marsha submitted a sketch to them.
- XII. New Business-
 - A. Sue has a contact with a source for a grant of around \$5000. The Board discussed different needs the library has and it was decided that since the Conference room is a real multipurpose community room- maybe we could hire professional help to find a way to have better storage and organization so that it could efficiently be used for youth and adult crafts, meetings, telehealth, etc. Gay has volunteered to help Sue write up this grant proposal.
- XIII. Alice made the motion to adjourn the meeting at 6:39, Marsha seconded it and all agreed.
- XIV. Executive session called to order at 6:39 PM
- XV. **Executive session** adjourned at 6:47 PM
- XVI. Regular meeting called to order at 6:48 PM
- XVII. **Financial/Budget (cont)** Gay made a motion to give the Director one extra work hour per week, effective immediately and to grant her a 3% raise starting 2026 since she met and exceeded the goals set forth for her in 2025. Caleb seconded it and all agreed.
- XVIII. Caleb made the motion to adjourn the meeting at 6:48, Sue seconded it and all agreed
- XIX. Next meeting will be Oct.21, 2025 at 6 PM

Director's Report October, 2025

- **Remember to plan to be at the meeting at 5:30 for the annual Sexual Harassment session. If you have done it at work please bring a note from you supervisor so it can be put in the file and we will be in compliance with NYS mandates.
- **STLS has ordered the new printer for the public computers. It has arrived now we are setting a date for it to be installed.
- **We had over 20 come in to paint pumpkins. It was chaotic, but fun.
- **Alice and Gay are the only ones that showed up for the Show and Tell Book Club. With holidays in November and December I will plan for the next one to be Tuesday, January 6, at 5:00 pm.
- **STLS is promoting the Great Give Back to be done with shelters/rescues this year. I have chosen for Whitesville to work with the Allegany County TNR, not the SPCA. The TNR is located in Wellsville so it will be easier for me to get to to volunteer. It is also run by one person and she does all the fundraising and work herself. She relies on donations, and does not receive government funding. There are very few grants available for her.
- **Brian will attend the December 16th meeting.
- **I have a preliminary budget started. However, STLS is not going to vote on their fees until November 195th. While I have the amounts I think we will be charged they are subject to change. I do not remember them ever waiting this long to set their fees. It makes it hard since we have to approve the budget at the December meeting.

**IMPORTANT DATES

**PERSONAL TIME: 10/15-afternoon

HOLIDAYS: 11/27 &11/28; 12/24-26; 1/1 &1/2

PROGRAMS:

ADULT PROGRAMS: October 28, Senior Center;

STLS SPONSORED MEETINGS, WORKSHOPS/TRAININGS PROGRAMS:

Y PROGRAMS: 2ND Tuesday of each month, 2:00 in the Day Care, 4:00 After School

202
202
\$67,307.34
\$1,300.00
\$500.00
\$100.00
\$200.00
\$46,071.00
\$3,600.00
\$1,050.00
\$3,345.00
\$54,066.00
\$4,000.00
\$50.00
\$300.00
\$3336,00
9 916.00
\$30.00
\$280.00
\$ 8912,00
\$4,000.00
\$4,000.00
\$500.00
\$500.00

UTILITIES		
Armstrong	\$1,700.00	\$1,700.00
National Fuel	\$1,500.00	\$1,500.00
National Grid	\$1,500.00	\$1,500.00
TOTAL	\$4,700.00	\$4,700.00
CUSTODIAL AND MAINTENANCE		
Lawn Mowing & Snow Removal	\$1,400.00	\$1,400.00
Garbage Pick-Up	\$400.00	\$425.00
Repairs (building & grounds)	\$800.00	\$800.00
Cleaning Supplies	\$275.00	\$275.00
Paper Products	\$175.00	\$175.00
TOTAL	\$3,050.00	\$3,075.00
OFFICE EXPENSES		
Postage and Box Rent	\$250.00	\$250.00
Supplies	\$200.00	\$200.00
Bookkeeper	\$3,600.00	\$3,600.00
Dues	\$50.00	\$50.00
Tax Return	\$400.00	\$400.00
TOTAL	\$4,500.00	\$4,500.00
EQUIPMENT		
Equipment Purchases	\$550.00	\$550.00
Paper & Ink	\$825.00	\$800.00
Technology Repair & Upgrade	\$700.00	\$700.00
Toshiba	\$400	\$425.00
TOTAL	\$2,475.00	\$2,500.00
PROGRAM		
Programming for Children (Supplies & Performers)	\$3,200.00	\$3,200.00
Programming for Adults	\$900.00	\$900.00
TOTAL	\$4,100.00	\$4,100.00
TOTAL EXPENDITURES	\$79,660.00	

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Statement Date: Primary Account: XXXXXX0270

09/30/2025

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY PO BOX 158 WHITESVILLE NY 14897-0158

SUMMARY OF ACCOUNTS

Account	Account Number		Ending Balance
Non Profit Checking	XXXXXX0270		24,197.97
Statement Savings Business	XXXXXX0339		48,233.71
NON PROFIT CHECKING			XXXXXX0270
Previous Balance	23,189.51	Statement Dates	9/02/25 thru 9/30/25
3 Deposits/Credits	5,917.58	Days in the Statement Period	29
25 Checks/Debits	4,909.12	Average Ledger	25,635.39
Service Charge	0.00	Average Collected	25,635.39
Interest Paid	0.00		
Ending Balance	24,197.97		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
9/02	Transfer from Savings Acct No. 770339	5,788.00	28,977.51
9/03	IBOOK PYMT INGRAM BOOK CC CCD 20D6745 25/09/03	-218.79	28,758.72
9/03	USATAXPYMT IRS CCD 227564666004585 25/09/03	-672.57	28,086.15
9/04	PAYROLL INTUIT 69332358 CCD 6257688 25/09/04	-26.59	28,059.56
9/04	UTILITY NAT'L FUEL GAS TEL	-50.00	28,009.56
9/04	PAYROLL INTUIT 69332358 CCD 6257688 25/09/04	-321.64	27,687.92
9/04	PAYROLL INTUIT 69332358 CCD 6257688 25/09/04	-1,234.94	26,452.98
9/04	Check 5925	-120.00	26,332.98
9/08	SIGONFILE TTEC Receivables CCD FYKHOR 25/09/08	-17.12	26,315.86
9/09	DBT CRD 0244 09/08/25 78896922 AMAZON MKTPL*Y49VB2JF3 Amzn.com/bill WA C#4123	-39.95	26,275.91
9/12	Check 5926	-32.59	26,243.32
9/15	DBT CRD 1857 09/13/25 62272298 DOLLAR GENERAL #24251 WHITESVILLE NY C#4123	-24.96	26,218.36
9/18	PAYROLL INTUIT 70637357 CCD 6257688 25/09/18	-14.78	26,203.58
9/18	PAYROLL INTUIT 70637357 CCD 6257688 25/09/18	-89.20	26,114.38
9/18	PAYROLL INTUIT 70637357 CCD 6257688 25/09/18	-1,150.18	24,964.20
9/18	DBT CRD 0609 09/17/25 01794392 RDA*TASTE OF HOME 800-3446913 NY C#4123	-34.98	24,929.22
9/18	Check 5927	-290.00	24,639.22

Whitesville Public Library Reconciliation Summary Community Checking, Period Ending 09/30/2025

	Sep 30, 25	
Beginning Balance Cleared Transactions		23,189.51
Checks and Payments - 25 items Deposits and Credits - 4 items	-4,909.12 5,917.58	
Total Cleared Transactions	1,008.46	
Cleared Balance		24,197.97
Uncleared Transactions Checks and Payments - 6 items	-6,456.13	
Total Uncleared Transactions	-6,456.13	
Register Balance as of 09/30/2025		17,741.84
New Transactions Checks and Payments - 11 items	-2,883.81	
Total New Transactions	-2,883.81	
Ending Balance	2 4	14,858.03

Community Checking, Period Ending 09/30/2025

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balan	ce					23,189.51
Cleared Tra						
Checks	and Payments - 25 i	tems				North-
Check	08/25/2025	5925	Angela Boyd	Х	-120.00	-120.00
Check	09/03/2025		IRS	Χ	-672.57	-792.57
Check	09/04/2025		Karen Smith	X	-1,234.94	-2,027.51
Check	09/04/2025		Mary J. Engle	X	-321.64	-2,349.15
Check	09/04/2025	EFT	National Fuel	Х	-50.00	-2,399.15
Check	09/04/2025		Angela R. Boyd	Χ	-26.59	-2,425.74
Check	09/08/2025	5926	Laforge Disposal Se	X	-32.59	-2,458.33
Check	09/08/2025	EFT	Toshiba	X	-17.12	-2,475.45
Check	09/09/2025	DC	Amazon	X	-39.95	-2,515.40
Check	09/13/2025	DC	Ingram Book Compa	X	-218.79	-2,734.19
Check	09/13/2025	DC	Dollar General	X	-24.96	-2,759.15
Check	09/13/2025	DC	Snapfish	X	-19.39	-2,778.54
Check	09/15/2025	5927	H&R Block	X	-290.00	-3,068.54
Check	09/15/2025	5928	STLS	x	-41.10	-3,109.64
Check	09/17/2025	5929	Karen Smith	x	-64.40	-3,174.04
Check	09/18/2025	3323	Karen Smith	x	-1,150,18	-4,324.22
Check	09/18/2025		Mary J. Engle	x	-89.20	-4,413.42
Check	09/18/2025	DC	Taste of Home	x	-34.98	-4,448.40
		DC		x	-14.78	-4,463.18
Check	09/18/2025	DC	Angela R. Boyd		-54.87	
Check	09/23/2025	DC	Amazon	X		-4,518.05
Check	09/23/2025	DC	Amazon	X	-19.95	-4,538.00
Check	09/25/2025	DC	4imprint	X	-185.50	-4,723.50
Check	09/29/2025	EFT	National Grid	X	-98.78	-4,822.28
Check	09/29/2025	DC	Dollar General	X	-27.67	-4,849.95
Check	09/30/2025	DC	Amazon	X	-59.17	-4,909.12
	ecks and Payments				-4,909.12	-4,909.12
	s and Credits - 4 ite		Marray NA Oweith	V	0.00	0.00
Check	09/16/2024	5858	Karen M Smith	X	0.00	
Transfer	09/02/2025			X	5,788.00	5,788.00
Deposit	09/23/2025			X	94.60	5,882.60
Deposit	09/24/2025			X	34.98	5,917.58
Total De	posits and Credits			-	5,917.58	5,917.58
Total Cleare	ed Transactions			_	1,008.46	1,008.46
Cleared Balance					1,008.46	24,197.97
	Transactions					
	and Payments - 6 it		Old Otata Caratana''		400.00	400.00
Check	09/24/2025	5930	Old State Construction		-100.00	-100.00
Check	09/24/2025	5932	Karen M Smith		-64.40	-164.40
Check	09/24/2025	5931	STLS		-23.19	-187.59
Check	09/29/2025	EFT	Toshiba		-412.00	-599.59
Check	09/29/2025	EFT	The Hartford Insuran		-68.54	-668.13
General Journal	09/30/2025	34			-5,788.00	-6,456.13
Total Ch	necks and Payments				-6,456.13	-6,456.13
Total Uncle	ared Transactions				-6,456.13	-6,456.13
Register Balance	as of 09/30/2025				-5,447.67	17,741.84
Total Uncle	ared Transactions			-	-6,456.13	

Community Checking, Period Ending 09/30/2025

Туре	Date	Num	Name	Clr	Amount	Balance
New Tran	nsactions					
Check	s and Payments - 11	items				
Check	10/02/2025		Karen Smith		-1,124.39	-1,124.39
Check	10/02/2025		Mary J. Engle		-250.96	-1,375.35
Check	10/02/2025		Angela R. Boyd		-18.47	-1,393.82
Check	10/05/2025	DC	National Grid		-98.78	-1,492.60
Check	10/05/2025	EFT	National Fuel		-53.17	-1,545.77
Check	10/06/2025		IRS		-722.35	-2,268.12
Check	10/06/2025		QuickBooks Payroll		-358.25	-2,626.37
Check	10/06/2025		QuickBooks Payroll		-57.75	-2,684.12
Check	10/08/2025	DC	Ingram Book Compa		-83.66	-2,767.78
Check	10/08/2025	DC	Staples		-74.93	-2,842.71
Check	10/08/2025	5933	STLS	3/2	-41.10	-2,883.81
Total (Checks and Payments				-2,883.81	-2,883.81
Total Nev	v Transactions			71817 250 <u>0</u> 5	-2,883.81	-2,883.81
Ending Balanc	e				-8,331.48	14,858.03

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Statement Date:

09/30/2025

Primary Account:

XXXXXX0270

TRANSACTIONS (CON'

Date	Description	Credits/Debits	Balance
9/19	DBT CRD 1038 09/18/25 62865177 SNAPFISH US * SNAPFISH.COM MD C#4123	-19.39	24,619.83
9/23	Deposit	94.60	24,714.43
9/23	DBT CRD 0329 09/22/25 05987072 AMAZON MKTPL*926P65CJ3 Amzn.com/bill WA C#4123	-19.95	24,694.48
9/23	DBT CRD 1328 09/22/25 64821166 AMAZON MKTPL*FB0ZZ1V13 Amzn.com/bill WA C#4123	-54,87	24,639.61
9/24	POS CRE 0000 09/23/25 01794392 RDA*TASTE OF HOME 800-3446913 NY C#4123	34.98	24,674.59
9/24	Check 5928	-41.10	24,633.49
9/24	Check 5929	-64.40	24,569.09
9/26	DBT CRD 1423 09/25/25 98268956 4IMPRINT, INC 4IMPRINT.COM WI C#4123	-185.50	24,383.59
9/29	NGRID36 NGRID36 PPD 9050096108010 TOWN OF WHITESVILLE	-98.78	24,284.81
9/29	DBT CRD 1755 09/27/25 25037480 DOLLAR GENERAL #24251 WHITESVILLE NY C#4123	-27.67	24,257.14
9/30	DBT CRD 0435 09/29/25 45178008 AMAZON RETA* 9M0SF79O3 WWW.AMAZON.CO WA C#4123	-59.17	24,197.97

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
9/04	5925	120.00	9/24	5928	41.10
9/12	5926	32.59	9/24	5929	64.40
9/18	5927	290.00			

^{*} Denotes missing check numbers

STATEMENT SAVINGS BUSINESS

	15/5/6	224
VVV	, a ai	220
XXXX	\mathbf{n}	

Previous Balance	54,020.52	Statement Dates	9/02/25 thru 9/30/25
Deposits/Credits	0.00	Days in the Statement Period	29
1 Checks/Debits	5,788.00	Average Ledger	54,144.88
Service Charge	0.00	Average Collected	54,144.88
Interest Paid	1.19	Interest Earned	1.15
Ending Balance	48,233.71	Annual Percentage Yield Earned	0.03%
		2025 Interest Paid	16.01

TRANSACTIONS

ENGINEER PROPERTY.			- •
Date	Description	Credits/Debits	Balance
9/02	Transfer to DDA Acct No. 2530010270	-5,788.00	48,232.52
9/30	Interest Deposit	1.19	48,233.71

Whitesville Public Library Reconciliation Summary Savings, Period Ending 09/30/2025

_	Sep 30, 25	
Beginning Balance Cleared Transactions	54	,020.52
Checks and Payments - 1 item Deposits and Credits - 1 item	-5,788.00 1.19	
Total Cleared Transactions	-5,786.81	
Cleared Balance	48	3,233.71
Register Balance as of 09/30/2025	48	3,233.71
Ending Balance	48	3,233.71

Savings, Period Ending 09/30/2025

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balar Cleared Tran						54,020.52
0.00.00.00.00.00.00.00.00.00.00.00.00.0	id Payments - 1 it	em				
Transfer	09/02/2025	VIII		X	-5,788.00	-5,788.00
Total Check	ks and Payments				-5,788.00	-5,788.00
Deposits a	and Credits - 1 ite	m		Х	1.19	1.19
	sits and Credits			1,41,51	1.19	1.19
Total Cleared	d Transactions			s silves	-5,786.81	-5,786.81
Cleared Balance					-5,786.81	48,233.71
Register Balance	e as of 09/30/2025				-5,786.81	48,233.71
Ending Balance)			-	-5,786.81	48,233.71

Page:

Check No.

1099

1 of 1

Statement Date: Primary Account:

09/30/2025 XXXXXX3358

XXXXXX3358

Amount

225.00

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY PO BOX 158 WHITESVILLE NY 14897-0158

Previous 1 4 Service (Interest Ending B	Deposits/Credits Checks/Debits Charge Paid Balance	25,307.66 116.00 3,245.74 0.00 0.00 22,177.92	Statement Dates Days in the Statement Period Average Ledger Average Collected	9/02/25	5 thru 9/30/25 29 22,886.99 22,884.75
TRANSA	ACTIONS			III. (D. l. la	Balance
Date	Description		Cred	dits/Debits	Dalatice
9/02	DBT CRD 1106 08/28/25 8019 800-2280475 NE C#6115	0246 OTC BRANDS *O	rc Brand	-53.71	25,253.95
9/08	DBT CRD 1315 09/06/25 5730 253-275-2241 WA C#6115			-20.03	25,233.92
9/09	Check 1098			-2,947.00	22,286.92
	The second secon	anta anti-referencia de transporte de la manda de la filma de la composition della c	State Care - manufacture to the State Stat	-225.00	22,061.92
9/12	Check 1099			116.00	22,177.92

Amount

2,947.00

Date

9/12

Check No.

1098

CHECKS IN NUMBER ORDER

Date

9/09

NON PROFIT CHECKING

Whitesville Public Library Reconciliation Summary Specified, Period Ending 09/30/2025

	Sep 30, 25	
Beginning Balance		25,307.66
Cleared Transactions	2 245 74	
Checks and Payments - 4 items	-3,245.74	
Deposits and Credits - 1 item	116.00	
Total Cleared Transactions	-3,129.74	
Cleared Balance		22,177.92
Uncleared Transactions Checks and Payments - 1 item	-469.00	
Total Uncleared Transactions	-469.00	
Register Balance as of 09/30/2025	10000000	21,708.92
Ending Balance		21,708.92

Specified, Period Ending 09/30/2025

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25,307.66
Cleared Trans						
Checks an	d Payments - 4 it	ems				
Check	09/02/2025	DC	Oriental Trading Co	X	-53.71	-53.71
Check	09/03/2025	1098	Marsha Vanvlack	Х	-2,947.00	-3,000.71
Check	09/03/2025	1099	Karen M Smith	X	-225.00	-3,225.71
Check	09/08/2025	DC	Thrift Books	X	-20.03	-3,245.74
Total Chec	ks and Payments				-3,245.74	-3,245.74
Deposits a	and Credits - 1 ite	m				
Deposit	09/23/2025			X	116.00	116.00
Total Depo	sits and Credits				116.00	116.00
Total Cleared	Transactions				-3,129.74	-3,129.74
Cleared Balance					-3,129.74	22,177.92
Uncleared Tra						
Checks an Check	nd Payments - 1 if 09/29/2025	1100	STLS		-469.00	-469.00
Total Chec	ks and Payments			_	-469.00	-469.00
Total Uncleare	ed Transactions				-469.00	-469.00
Register Balance as	of 09/30/2025			_	-3,598.74	21,708.92
Ending Balance					-3,598.74	21,708.92

Whitesville Public Library Profit & Loss

September 2025

	Sep 25	
Ordinary Income/Expense		
Income Petty cash		
Copies	94.60	
Total Petty cash	94	4.60
Grants		
AAF Grant Arts Council Wyoming County	31.00 -3,172.00	
Total Grants	-3,141	1.00
Fund Raising Blue Jay Fundraiser	85.00	
Total Fund Raising	88	5.00
Interest	y 195 - venka / mengani	1.19
Total Income	-2,960	0.21
Expense		
Equipment		
Toshiba	17.12 412.00	
Paper and Ink Equipment - Other	129.98	
Total Equipment	559	9.10
Office Expense		
Library Supplies Paper	59.17	
Total Library Supplies	59.17	
Total Office Expense	55	9.17
Custodial & Maintenance		
Garbage Pick Up	32.59	
Total Custodial & Maintenance	3.	2.59
Library Purchases	22.40	
Web Page Movies	23.19 59.90	
Books	33.33	
Cosac Grant	53.71	
Memorial	20.03	
Books - Other	218.79	
Total Books	292.53	
Total Library Purchases	37	5.62
Technology Manley Grant	469.00	
Total Technology	46	9.00
Payroll Expenses	· ·	
Taxes	280.14	
Wages	3,429.01 138.80	
Mileage Disability Ins.& PFL	128.80 68.54	
Total Payroll Expenses	3,90	6 49

Whitesville Public Library Profit & Loss

September 2025

	Sep 25
Operating Expenses Professional Expenses Bookkeeping	290.00
Total Professional Expenses	290.00
Total Operating Expenses	290.00
Utilities Electric Gas Phone	98.78 50.00 41.10
Total Utilities	189.88
Program Expense Adult Program Program Expense - Other	24.89 257.52
Total Program Expense	282.41
Total Expense	6,164.26
Net Ordinary Income	-9,124.47
Net Income	-9,124.47

2:06 PM 10/08/25 Cash Basis

Whitesville Public Library Profit & Loss Budget Overview January through September 2025

e garget to the control of the contr	Jan - Sep 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
Book			
Harris Memorial	200.00		
Book - Other	120.62		
Total Book	320.62		
Total Book	320.02		7 A Was In 1
Carry Over Funds	0.00	11,572.00	0.0%
Petty cash			
Fax	43.50		
Copies	477.95		551
Petty cash - Other	0.00	500.00	0.0%
Total Petty cash	521.45	500.00	104.3%
Library Insurance rebate	91.00		
Public Funds	31.00		
School	0.00	65,988.00	0.0%
		65,988.00	0.0%
Total Public Funds	0.00	00,906,00	0.076
Grants			
AAF Grant	31.00		
DG Grant	1,500.00		
Manley Grant	469.00		
Arts Council Wyoming County	0.00		
Foundation Of Southern Tier Lib	1,000.00		
LLSA	1,493.00	1,300.00	114.8%
Allegany Area Foundation	90.00	1,555.55	and the second
Total Grants	4,583.00	1,300.00	352.5%
Gifts/Donations			
Playground Fund	250.00		
i laygrodila i dila	LAMBOUT TO THE PARTY OF THE PAR		
Total Gifts/Donations	250.00		
Memorial			
Henry Hulbert	120.00		
Aut -			
Total Memorial	120.00		
Program	42.64	100.00	42.6%
Books Sold	2.00		
Fund Raising	Page C d		
Blue Jay Fundraiser	85.00		
Craft Show	619.55		
Hot Dog Sale	142.00		
Book Sale	10.00		
Ice Cream Social	657.25		
Fund Raising - Other	94.00		
Total Fund Raising	1,607.80		
Interest	16.01	200.00	26.6%
Refunds	53.28	200.00	20.6%
Miscellaneous Income	0.75	-	
Total Income	7,608.55	79,660.00	9.6%

Whitesville Public Library Profit & Loss Budget Overview January through September 2025

in the state of th	Jan - Sep 25	Budget	% of Budget
Expense			
Equipment			07 70/
Toshiba	141.47	375.00	37.7%
Repairs and Upgrades	0.00	700.00	0.0%
Paper and Ink	412.00	800.00	51.5%
Equipment/Furniture	0.00	550.00	0.0%
Equipment - Other	129.98		West stage
Total Equipment	683.45	2,425.00	28.2%
Office Expense			
Library Supplies	100 100	/ Tr 00	33.8%
Paper	59.17	175.00	5.1%
Custodial	14.09	275.00	
Supplies	0.00	825.00	0.0%
Library Supplies - Other	0.00	200.00	0.0%
Total Library Supplies	73.26	1,475.00	5.0%
Dues	30.00	50.00	60.0%
Bookkeeper	0.00	3,600.00	0.0%
Postage & Box Rent	0.00	250.00	0.0%
Office Expense - Other	110.23		A 12 14 17 1
Total Office Expense	213.49	5,375.00	4.09
Custodial & Maintenance			
Paper Products	0.00	175.00	0.0%
Cleaning Supplies	0.00	275.00	0.0%
Repairs	0.00	800.00	0.0%
	620.00	1,400.00	44.3%
Lawn/Snow Garbage Pick Up	290.51	400.00	72.6%
Total Custodial & Maintenance	910.51	3,050.00	29.99
Library Insurance Fire Liabilit Library Purchases	2,273.16	3,500.00	64.9
STLS Fees	0.00	2,975.00	0.0%
Processing Supplies	110.83	275.00	40.3%
Web Page	46.36	30.00	154.5%
Digital Books	0.00	825.00	0.0%
Movies	136.96	300.00	45.7%
Periodicals	10.00	50.00	20.0%
Books			
Kerry West Memorial	82.82		
Harris Memorial	94.97		
Cosac Grant	808.12		
Foundation for S.T. Libraries	27.20		
Memorial	20.03		
Books - Other	3,038.33	3,900.00	77.9%
Total Books	4,071.47	3,900.00	104.4%
Total Library Purchases	4,375.62	8,355.00	52.4
Gifts / Donations	-1,000.00		
Grants Expense	1		
Hulbert Memorial	120.00		
Freeman Memorial	100.00	. •	
Long Ago Arts Grant	558.30		
Allegany Area Foundation	161.32		
Total Grants Expense	939.62		
Foundation for S.T. Libraries Technology	968.88		
Manley Grant	469.00		

Whitesville Public Library Profit & Loss Budget Overview January through September 2025

	Jan - Sep 25	Budget	% of Budget	
Technology - Other	80.53			
Total Technology	549.53			
Postmaster				
Postage/Freight	309.68			
Postmaster - Other	0.00	250.00	0.0%	
Total Postmaster	309.68	250.00	1	123.9%
Payroll Expenses				
Taxes	2,184.39			
Wages	31,064.97	43,729.00	71.0%	
Mileage	296.80	500.00	59.4%	
Payroll Taxes	-87.84	3,345.00	-2.6%	
Disability Ins.& PFL	283.02	1,050.00	27.0%	
Workers' Comp	488.00	326.00	149.7%	
Payroll Expenses - Other	0.00	48,480.00	0.0%	
Total Payroll Expenses	34,229.34	97,430.00		35.1%
Operating Expenses				
Professional Expenses				
Bookkeeping	2,610.00	3,600.00	72.5%	
Tax Return Preparation	0.00	0.00	0.0%	
Total Professional Expenses	2,610.00	3,600.00	72.5%	
Cost Share	3,800.00	2,975.00	127.7%	
Cleaning	9.99	_,		
Total Operating Expenses	6,419.99	6,575.00		97.6%
Utilities				
Electric	889.24	1,500.00	59.3%	
Gas	403.00	1,500.00	26.9%	
Phone	565.69	1,700.00	33.3%	
Utilities - Other	281.16	<u> </u>		
Total Utilities	2,139.09	4,700.00		45.5%
Program Expense				
Youth Program	15.35	3,200.00	0.5%	
Adult Program	749.59	900.00	83.3%	
Program Expense - Other	2,671.04	0.00	100.0%	
Total Program Expense	3,435.98	4,100.00		83.8%
Fund Raising Expense	211.13			
Total Expense	56,659.47	135,760.00		41.7%
Net Ordinary Income	-49,050.92	-56,100.00		87.4%
Net Income	-49,050.92	-56,100.00		87.4%