

WHITESVILLE PUBLIC LIBRARY
MONTHLY MEETING AGENDA
January 20, 2026

- I. Public Comment
- II. Accept Minutes—December, 2025
- III. Director's Report
- IV. Fundraising
 - a. Plan 2026 Fundraisers
- VII. Financial/Budget
 - a. Accept Financial Report—December, 2025
 - b. Bills for Review
- VIII. Building Maintenance
- IX. Policy and Procedures
 - a. 5 Year Plan 2026-2030
- X. Old Business
 - a. Book Sale Kiosk
 - b. Storage Cupboards
- XI. New Business
- XII. Next Meeting February 17, 2026; 6:00 pm
- XIII. Adjourn Meeting

BOARD MEETING DATES:

March 17	June 16	September 15	December 15
April 21	July 21	October 20	
May 19	August 18	November 17	

FUNDRAISING:

Current Fundraisers: Craft/Vendor Sale, Ice Cream Social, Garden Tour, Book/Hot Dog Sale

Fundraisers from previous years: Chocolate Sale-Valentine's Day, Raffles, 50/50 Drawings, Jewelry Sale

Fundraisers from other libraries: Community meal, Basket Auction, Wreath Sale

WHITESVILLE PUBLIC LIBRARY Minutes December 16, 2025

Present: Gay Thistle, Karen Smith, Marsha Van Vlack, Sue Beckhorn

- I. **Meeting was called to order by Gay at 6:07 PM**
- II. **Brian Hildreth attended and gave us our required Trustee training**
- III. **Public Comment- none**
- IV. **Accept Nov 2025 Minutes:** A motion to accept the minutes was put forth by Gay and seconded by Marsha. All agreed.

V. Director's Report:

- A. Family Craft and Game night went well. 25 people showed up
- B. Karen suggested that we no longer participate in FLX Gives campaign. The work required does not justify the amounts we have taken in the last two years. Our energies are much better used, focusing on more local fundraising.
- C. We will purchase the two yearbooks this year that have Whitesville students in them. The Andover advisor is quoting a price with tax even though we have a tax-free number. Karen will ask Lori Boken about it and work with the advisor.
- D. Community Service for SNAP participants has not started yet.
- E. The furnace needed a part and Tony Hilliard responded to the call. Gay made a motion to pay the bill when it comes in and Sue seconded and all agreed.
- F. Marsha made the motion to accept the Directors Report. Sue seconded it and all agreed.

VI. Fundraising

- A. We will work on the 2026 calendar in January

VII. Financial/Budget

- A. A motion to accept the November report was made by Sue and seconded by Gay and all agreed.
- A. No bills for review- A motion to pay \$107.99 for ink for the new printer was put forth by Gay and seconded by Sue and all agreed. See Furnace discussion in Director's Report above.
- B. Vote on 2026 Budget – discussed a few items which were resolved. Gay made the motion to accept the 2026 budget as presented, Marsha seconded it and all agreed.

VIII. Building and Maintenance

IX. Policy and Procedures

- A. 5 Year Plan for 2026-2030 will be discussed in the January meeting.

X. Old Business

- A. **Book sale kiosk-** Marsha will ask the wood plant if there is any interest in building this structure for us.
- B. **French Foundation grant** for storage cabinets: We have received the check for \$5000. Gay will work with the contractor and Karen on timing and logistics. The Trustees will plan a day to clean up the space for the install and then also to help restock the space.

XI. New Business

- X. Gay made the motion to **adjourn the meeting at 7:13 pm**, Marsha seconded it and all agreed.

XII. Next meeting

will be January 20, 2026 at 6 PM

Director's Report January , 2026

**The library was closed for 3 1/2 hours on 12/29. I had an appointment in Hornell. Mary was scheduled to work. At 9:00 as I was leaving for the appointment she was not yet at the library. I messaged her to be sure she remembered. She had, but was iced in. She had not contacted me. If she had let me know it is possible Angie could have filled in until Mary got here, but since she did not let me know and I did not have time to find a sub and make the appointment

**Matthew told me in his original email that the community service for SNAP would begin in December, but I have not heard any more, so I don't know if they have anyone coming to the library. Matthew contacted me again about Olivia working a few hours a week after school. We discussed this previously, and were not sure that it would be worth it to have her here 1 hour a day. I have asked him to clarify how much time she could actually get. He is hoping for 8-10 hours/week, but if she can not get here until 4 that is only 4 hours {1 each Monday and Wednesday, 2 Tuesday} plus 3 on Saturday.

**Mark has come back and is plowing. He donated 2 removals from his bill.

***The first Spanish program will be on Tuesday, January 13, at 5:30 pm.*

**Lori thinks that it is "illegal" for the Andover school to not honor tax exemption.

**February 7th is National Bring Your Child to the Library Day. I have invited a children's author from Ulysses to bring his book to do a story time and possibly sell some of his books. I am waiting to hear back.

**I will be starting a new statistics sheet for January. Please look at this month's and see if there are categories you would like added or deleted. The circulation, ebook/magazine, new card, holds sent and received, web site visits and new cards issued are from reports sent to us by STLS. The others are ones I gather for our patrons.

****IMPORTANT DATES**

PERSONAL TIME:

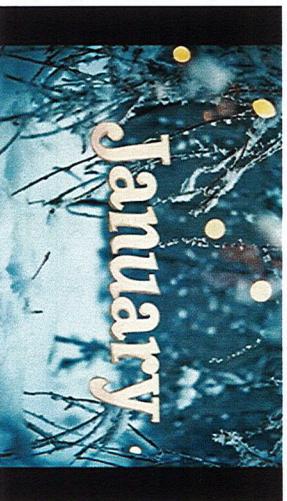
HOLIDAYS:

PROGRAMS: 1/13 & 27 Family Spanish Program

ADULT PROGRAMS: 1/22, Chris with a craft; 2/3 Show and Tell Book Club

STLS SPONSORED MEETINGS, WORKSHOPS/TRAININGS PROGRAMS: 1/29 DAC

Y PROGRAMS: 2ND Tuesday of each month, 2:00 in the Day Care, 4:00 After School



2025 MONTHLY STATS														
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
CIRC/RENEWAL		194	200	246	288	311	260	523	377	322	295	324	283	3623
ADULT		121	113	126	139	138	117	208	163	162	139	119	141	1686
JUVENILE		73	87	120	149	173	143	315	214	160	156	205	142	1937
HOLDS PROVIDED		85	71	77	83	63	65	70	68	66	74	72	48	842
HOLDS RECEIVED		52	52	62	77	105	43	143	107	83	40	102	66	932
ITEMS ADDED		56	60	45	53	52	45	61	134	29	44	49	38	666
NEW CARDS ISSUED		1	1	2	1	1	6	10	4	1	6	1	3	37
MAGAZINE CIRC		2	4	3	3	2	3	3	2	4	4	4	5	39
PATRONS		119	109	155	181	170	170	333	275	157	163	137	106	2075
COMPUTER HOURS		16	21	27	24	21	31	29	55	23	25	20	27	319
ADULT USERS		16	18	27	22	26	26	27	25	25	24	18	21	275
JUVENILE USERS		0	0	0	1	0	0	0	0	0	3	0	0	4
WIFI HOURS		29	4	42	31	95	42	213	134	50	176	142.5	54	1012.5
WIFI USERS		12	5	22	31	42	21	56	61	18	138	36	20	462
WEB SITE VISITS		99	86	124	116	121	112	144	127	121	132	156	226	1564
EBOOK CIRC		125	112	113	129	146	144	156	157	158	138	120	86	1584
E MAGAZINES		0	8	12	7	7	10	13	9	6	10	8	21	111
PROGRAM SESSIONS		5	4	6	10	9	7	9	6	6	5	3	5	75
ADULT		1	0	1	2 *		4	2	0	2	2	2	2	18
TEEN		0	0	0	0	0	3	0	0	0	0	0	0	3
ELEMENTARY		1	1	1	2	1	1	4	2	1	2	1	2	19
EARLY LIT		1	1	1	2	1	1	1	1	1	1	1	1	13
ARC		2	2	3	4	2	1	2	3	2	1	3	0	25
PROGRAM ATTENDANCE		33	15	32	55	63	53	122	107	23	152	31	55	741
ADULT		3	0	5	10	40	26	11	0	10	8	5	18	136
TEEN		0	0	0	0	0	9	0	0	0	0	0	0	9
ELEMENTARY		17	9	17	30	17	14	105	97	5	32	19	32	394
EARLY LIT		9	2	4	7	2	2	2	4	4	10	7	5	58
ARC		4	4	6	8	4	2	4	6	4	2	3	0	47
EVENT		0	0	0	0	130*	60	42	146	45	0	0	0	293
ONLINE														
FACEBOOK RECORDINGS		0	0	0	0	0	0	0	0	0	0	0	0	0
VIEWS		0	0	0	0	0	0	0	0	0	0	0	0	0
COMMENTS		0	0	0	0	0	0	0	0	0	0	0	0	0
LIKES		0	0	0	0	0	0	0	0	0	0	0	0	0
SHARES		0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER SESSIONS		0	0	0	0	0	0	0	0	0	0	0	0	0
PASSIVE		0	0	0	0	0	0	0	0	0	0	0	0	0
ENGAGEMENT		0	0	0	0	0	0	0	0	0	0	0	0	0
PASSIVE PROGRAM (not online)		0	0	4	3	0	9	69	15	15	151	4	0	189
ATTENDANCE (online)		0	0	1	2	0	0	0	0	4	3	49	0	270
ONE ON ONE		0	1	2	0	0	0	0	0	4	3	49	0	59
KANOPI		0	0	0	0	0	0	0	1	0	0	0	0	1