

*WHITESVILLE PUBLIC LIBRARY  
MONTHLY MEETING AGENDA  
March 17, 2026*

- I. Public Comment
- II. Accept Minutes—February, 2026
- III. Director’s Report
- IV. Fundraising
  - a. Craft/Vendor
- VII. Financial/Budget
  - a. Accept Financial Report—February, 2026
  - b. Bills for Review
- VIII. Building Maintenance
  - a. Playground painting
- IX. Policy and Procedures
- X. Old Business
  - a. Storage Cupboards
  - b. Book Nook
- XI. New Business
- XII. Next Meeting April 21, 2026; 6:00 pm
- XIII. Adjourn Meeting

**BOARD MEETING DATES:**

<b>May 19</b>	<b>August 18</b>	<b>November 17</b>
<b>June 16</b>	<b>September 15</b>	<b>December 15</b>
<b>July 21</b>	<b>October 20</b>	

**FUNDRAISING:**

May 2	Craft/Vendor Sale	10 til 2
June TBA	Hot Dog/Book Sale	9 til
July 25	Garden Tour	10 til 2
August 12	Ice Cream Social	6 til 8
September 15 til October 29 Jays		
Raffles ongoing to be drawn at Ice Cream Social		

**STLS EVENTS FOR STAFF & TRUSTEES:**

June 5<sup>th</sup> STLS SPRING CE  
October TBD STLS Annual Meeting

**BUDGET DATES:**

May 12, 6:30 Presentation to Community  
May 19 Vote 12:00-8:00 WCS High School Library  
Pettitions may be picked up from Tracey at WCS in late March, early April.

WHITESVILLE PUBLIC LIBRARY Minutes **February 17, 2026**

Present: Gay Thistle, Karen Smith, Marsha Van Vlack, Sue Beckhorn, Caleb Cutler, Alice Schlichting

- I. **Meeting was called to order by Gay at 6:00 PM**
- II. **Public Comment-** none
- III. **Accept Jan 2026 Minutes:** A motion to accept the minutes was put forth by Sue and seconded by Marsha. All agreed.
- IV. **Director's Report:**
  - A. Karen researched options for a new outdoor sign. She found one with wheels, which would be useful. It is similar to the current sign and would use the same letters for \$150. Gay made the motion to purchase the new sign. Caleb seconded it and all agreed.
  - B. Gay, Marsha and Sue have picked up their petitions for elections and are gathering signatures.
  - C. Gay is coordinating a float for the Memorial Day parade on Monday, May 25. The town may be planning events for Sunday also. We discussed having a community decorating the float time on Sunday. Marsha has a coon skin cap, Gay has pioneer shirt. Karen has sunbonnets and a pioneer skirt.
  - D. Karen handed out information about added benefits provided by all the libraries of STLS.
  - E. Marsha made the motion to accept the Directors Report. Sue seconded it and all agreed.
- V. **Fundraising**
  - A. Discussed past jewelry/bake sale fundraiser. We did not get much traffic. Needed to advertise locally better. We do have lots of jewelry packed away for another sale. Will discuss I feasibility in November. Made \$176.
- VI. **Financial/Budget**
  - A. A motion to accept the January report was made by Marsha and seconded by Alice and all agreed.
  - B. A bill for snowplowing for \$320 was submitted. Sue made the motion to pay it, Alice seconded it and all agreed.
  - C. CD Renewal- a CD for \$26587.19 has reached maturity. At this point, the library does not need these funds. Gay made the motion to reinvest in a new one-year CD. Caleb seconded it and all agreed.
- VII. **Building and Maintenance**
- VIII. **Policy and Procedures**
  - A. 5 Year Plan for 2026-2030- Gay made the edits based on the discussion at the January meeting. New edits were suggested and approved. Gay made the motion to accept the 5-year plan with decided edits. Sue seconded it and all agreed.
- IX. **Old Business**
  - A. **Book sale kiosk-** Will be done soon by the Andover/Whitesville 7<sup>th</sup> grade STEAM class.
  - B. **Storage Cabinets for Community Room-**nothing new. We will schedule a work day to clean out the space once we get word that it will be installed.
- X. **New Business-** none
- XI. Gay made the motion to **adjourn the meeting at 6:44 pm**, Caleb seconded it and all agreed.
- XI. **Next meeting** will be March 17, 2026 at 6 PM

## Director's Report March, 2026

\*\*The lawn sign had gone up by \$10 by the time I ordered it the day after the February meeting. It is here and ready to go. I like it better because it is white and items show up better. It also came with red and black letters on a white background. I like it less because it does not have wheels to move it.

\*\*On Wednesday, March 4<sup>th</sup> the library was cool. The temperature never got to 68. On Thursday when Julie cleaned it was at 64. When I came in on Friday it was 62. I contacted Tony Hilliard and he sent someone right up. There was an airlock. He was able to fix it. I need permission to pay his bill when it arrives so he does not have to wait for the April meeting.

\*\*Annual reports are not yet opened. NYS has found a vendor and we have had a sneak preview, but we are not yet able to input information.

\*\*I received permission to use the fire hall for the craft/vendor show. I sent over 30 applications to crafters/vendors. Cheryl said she can not get any help with fundraising so IES will not be participating this year.

\*\*

### \*\*IMPORTANT DATES

**PERSONAL TIME** 4/18

**HOLIDAYS;** 4/3, Good Friday; 5/25, Memorial Day; 7/4, Independence Day

**PROGRAMS:** 2<sup>nd</sup> & 4<sup>th</sup> Tuesday at 5:30, Family Spanish Program; 4/8 Kate Elliott, Textile Art

**ADULT PROGRAMS:** 1<sup>st</sup> Tuesday, 5:30, Show and Tell Book Club; 3/17, Senior Center; 4/22, Walt Franklin, Poetry;

**STLS SPONSORED MEETINGS, WORKSHOPS/TRAININGS PROGRAMS:** 3/10, Allegany County Directors, 3/25, DAC; 4/15 Summer Program Workshop

**Y PROGRAMS:** 2<sup>nd</sup> Tuesday of each month, 2:00 in the Day Care, 4:00 After School







475 N Highland Avenue, Wellsville, NY 14895

Page: 1 of 2  
Statement Date: 02/27/2026  
Primary Account: XXXXXX0270

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY  
PO BOX 158  
WHITESVILLE NY 14897-0158

**SUMMARY OF ACCOUNTS**

Account	Account Number	Ending Balance
Non Profit Checking	XXXXXX0270	18,956.20
Statement Savings Business	XXXXXX0339	86,122.02

**NON PROFIT CHECKING**

XXXXXX0270

		Statement Dates	2/02/26 thru 3/01/26
Previous Balance	21,629.50	Days in the Statement Period	28
4 Deposits/Credits	6,827.59	Average Ledger	21,995.15
26 Checks/Debits	9,500.89	Average Collected	21,994.75
Service Charge	0.00		
Interest Paid	0.00		
Ending Balance	18,956.20		

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
2/02	Transfer from Savings Acct No. 770339	6,638.00	28,267.50
2/02	TAX INTUIT 36836766 CCD 6257688 26/02/02	-78.17	28,189.33
2/02	POS DEB 1615 01/30/26 029071 WALMART.COM 8009 WALMART.COM 8009 BENTONVILLE AR C#4123	-35.70	28,153.63
2/02	DBT CRD 1517 01/31/26 66713186 DOLLAR GENERAL #24251 WHITESVILLE NY C#4123	-15.14	28,138.49
2/03	Deposit	13.65	28,152.14
2/03	PREMRMB112 HARTFORD LIFE AN CCD 1129695 26/02/03 RMR*IK*378654165874\	-77.23	28,074.91
2/03	IBOOK PYMT INGRAM BOOK CC CCD 20D6745 26/02/03	-512.49	27,562.42
2/03	USATAXPYMT IRS CCD 227643466008248 26/02/03	-659.79	26,902.63
2/04	DBT CRD 1022 02/03/26 89361267 AMAZON MKTPL*W348Q7E03 Amzn.com/bill WA C#4123	-42.94	26,859.69
2/05	PAYROLL INTUIT 82532503 CCD 6257688 26/02/05	-44.34	26,815.35
2/05	PAYROLL INTUIT 82532503 CCD 6257688 26/02/05	-214.50	26,600.85
2/05	PAYROLL INTUIT 82532503 CCD 6257688 26/02/05	-1,165.24	25,435.61
2/06	UTILITY NAT'L FUEL GAS TEL	-55.00	25,380.61
2/09	Check 5961	-150.00	25,230.61
2/10	SIGONFILE TTEC Receivables CCD K4HXVR 26/02/10	-21.79	25,208.82
2/11	DBT CRD 1606 02/10/26 96086510 DOLLAR GENERAL #24251 WHITESVILLE NY C#4123	-5.97	25,202.85

1:22 PM

03/05/26

**Whitesville Public Library**  
**Reconciliation Summary**  
Community Checking, Period Ending 02/28/2026

---

	<u>Feb 28, 26</u>
Beginning Balance	21,629.50
Cleared Transactions	
Checks and Payments - 26 items	-9,500.89
Deposits and Credits - 4 items	6,827.59
Total Cleared Transactions	<u>-2,673.30</u>
Cleared Balance	<u>18,956.20</u>
Uncleared Transactions	
Checks and Payments - 5 items	-249.28
Deposits and Credits - 1 item	67.95
Total Uncleared Transactions	<u>-181.33</u>
Register Balance as of 02/28/2026	<u>18,774.87</u>
New Transactions	
Checks and Payments - 7 items	-2,449.86
Total New Transactions	<u>-2,449.86</u>
Ending Balance	<u>16,325.01</u>

## Whitesville Public Library Reconciliation Detail Community Checking, Period Ending 02/28/2026

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						21,629.50
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Check	01/21/2026	EFT	National Fuel	X	-55.00	-55.00
Check	01/28/2026	5961	Eli J. Knapp, Ph.D.	X	-150.00	-205.00
Check	01/30/2026	EFT	The Hartford	X	-77.23	-282.23
Check	01/30/2026	DC	Walmart	X	-35.70	-317.93
Check	01/31/2026	5962	STLS	X	-41.26	-359.19
Check	01/31/2026	DC	Dollar General	X	-15.14	-374.33
Check	02/02/2026	DC	Ingram Book Compa...	X	-512.49	-886.82
Check	02/02/2026		QuickBooks Payroll	X	-78.17	-964.99
Check	02/03/2026	5963	STLS	X	-4,062.19	-5,027.18
Check	02/03/2026		IRS	X	-659.79	-5,686.97
Check	02/04/2026	DC	Amazon	X	-42.94	-5,729.91
Check	02/05/2026		Karen Smith	X	-1,165.24	-6,895.15
Check	02/05/2026		Mary J. Engle	X	-214.50	-7,109.65
Check	02/05/2026		Julia M. Kailbourne	X	-44.34	-7,153.99
Check	02/10/2026	EFT	Toshiba	X	-21.79	-7,175.78
Check	02/10/2026	DC	Dollar General	X	-5.97	-7,181.75
Check	02/11/2026	5964	Laforge Disposal Se...	X	-32.59	-7,214.34
Check	02/12/2026	DC	Amazon	X	-52.79	-7,267.13
Check	02/16/2026	5965	H&R Block	X	-290.00	-7,557.13
Check	02/18/2026	DC	Amazon	X	-138.69	-7,695.82
Check	02/19/2026		Karen Smith	X	-1,176.65	-8,872.47
Check	02/19/2026	5966	Mark Richmond	X	-320.00	-9,192.47
Check	02/19/2026		Mary J. Engle	X	-214.51	-9,406.98
Check	02/19/2026		Julia M. Kailbourne	X	-34.32	-9,441.30
Check	02/20/2026	DC	Ranger Rick	X	-10.00	-9,451.30
Check	02/25/2026	DC	Pediment Publishing	X	-49.59	-9,500.89
<b>Total Checks and Payments</b>					-9,500.89	-9,500.89
<b>Deposits and Credits - 4 items</b>						
Transfer	02/02/2026			X	6,638.00	6,638.00
Deposit	02/03/2026			X	13.65	6,651.65
Deposit	02/23/2026			X	37.25	6,688.90
Deposit	02/26/2026			X	138.69	6,827.59
<b>Total Deposits and Credits</b>					6,827.59	6,827.59
<b>Total Cleared Transactions</b>					-2,673.30	-2,673.30
<b>Cleared Balance</b>					-2,673.30	18,956.20
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Check	01/08/2026	5954	Association for Rura...		-30.00	-30.00
Check	02/11/2026	EFT	Toshiba		-13.88	-43.88
Check	02/19/2026	EFT	National Fuel		-55.00	-98.88
Check	02/24/2026	EFT	National Grid		-116.22	-215.10
Check	02/28/2026	DC	Bakken		-34.18	-249.28
<b>Total Checks and Payments</b>					-249.28	-249.28
<b>Deposits and Credits - 1 item</b>						
Deposit	01/15/2026				67.95	67.95
<b>Total Deposits and Credits</b>					67.95	67.95
<b>Total Uncleared Transactions</b>					-181.33	-181.33
<b>Register Balance as of 02/28/2026</b>					-2,854.63	18,774.87

1:22 PM

03/05/26

# Whitesville Public Library Reconciliation Detail

Community Checking, Period Ending 02/28/2026

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	03/04/2026		IRS		-700.07	-700.07
Check	03/04/2026	DC	Ingram Book Compa...		-152.48	-852.55
Check	03/04/2026	5967	STLS		-41.26	-893.81
Check	03/04/2026	5968	Laforge Disposal Se...		-32.59	-926.40
Check	03/05/2026		Karen Smith		-1,142.43	-2,068.83
Check	03/05/2026		Mary J. Engle		-331.93	-2,400.76
Check	03/05/2026		Julia M. Kailbourne		-49.10	-2,449.86
Total Checks and Payments					-2,449.86	-2,449.86
Total New Transactions					-2,449.86	-2,449.86
<b>Ending Balance</b>					<b>-5,304.49</b>	<b>16,325.01</b>

TRANSACTIONS (CONT.)

Date	Description	Credits/Debits	Balance
2/12	DBT CRD 0131 02/11/26 71092482 AMAZON MKTPL*B189H1FY2 Amzn.com/bill WA C#4123	-52.79	25,150.06
2/12	Check 5962	-41.26	25,108.80
2/12	Check 5963	-4,062.19	21,046.61
2/18	Check 5964	-32.59	21,014.02
2/18	Check 5965	-290.00	20,724.02
2/19	PAYROLL INTUIT 83769798 CCD 6257688 26/02/19	-34.32	20,689.70
2/19	PAYROLL INTUIT 83769798 CCD 6257688 26/02/19	-214.51	20,475.19
2/19	PAYROLL INTUIT 83769798 CCD 6257688 26/02/19	-1,176.65	19,298.54
2/20	DBT CRD 1813 02/19/26 07848857 AMAZON MKTPL*B93KP2092 Amzn.com/bill WA C#4123	-138.69	19,159.85
2/25	Deposit	37.25	19,197.10
2/25	DBT CRD 0532 02/24/26 15220795 RANGER RICK/ZOOBKS PUB 800-611-1599 VA C#4123	-10.00	19,187.10
2/25	DBT CRD 1330 02/24/26 02152876 SP BOOK BY PEDIMENT PEDIMENT.COM WA C#4123	-49.59	19,137.51
2/25	Check 5966	-320.00	18,817.51
2/26	POS CRE 0000 02/25/26 96984205 AMAZON MKTPLACE PMTS Amzn.com/bill WA C#4123	138.69	18,956.20

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
2/09	5961	150.00	2/18	5964	32.59
2/12	5962	41.26	2/18	5965	290.00
2/12	5963	4,062.19	2/25	5966	320.00

\* Denotes missing check numbers

STATEMENT SAVINGS BUSINESS

XXXXXX0339

Previous Balance	92,758.03	Statement Dates	2/02/26 thru 3/01/26
Deposits/Credits	0.00	Days in the Statement Period	28
1 Checks/Debits	6,638.00	Average Ledger	89,769.66
Service Charge	0.00	Average Collected	89,769.66
Interest Paid	1.99	Interest Earned	1.98
Ending Balance	86,122.02	Annual Percentage Yield Earned	0.03%
		2026 Interest Paid	4.36

TRANSACTIONS

Date	Description	Credits/Debits	Balance
2/02	Transfer to DDA Acct No. 2530010270	-6,638.00	86,120.03
2/28	Interest Deposit	1.99	86,122.02

1:24 PM

03/05/26

# Whitesville Public Library Reconciliation Summary Savings, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	92,758.03
Cleared Transactions	
Checks and Payments - 1 item	-6,638.00
Deposits and Credits - 1 item	1.99
Total Cleared Transactions	<u>-6,636.01</u>
Cleared Balance	<u>86,122.02</u>
Register Balance as of 02/28/2026	86,122.02
Ending Balance	86,122.02

1:24 PM

03/05/26

# Whitesville Public Library Reconciliation Detail Savings, Period Ending 02/28/2026

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						92,758.03
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	02/02/2026			X	-6,638.00	-6,638.00
Total Checks and Payments					-6,638.00	-6,638.00
<b>Deposits and Credits - 1 item</b>						
Deposit	02/28/2026			X	1.99	1.99
Total Deposits and Credits					1.99	1.99
Total Cleared Transactions					-6,636.01	-6,636.01
Cleared Balance					-6,636.01	86,122.02
Register Balance as of 02/28/2026					-6,636.01	86,122.02
<b>Ending Balance</b>					<b>-6,636.01</b>	<b>86,122.02</b>



475 N Highland Avenue, Wellsville, NY 14895

Page: 1 of 1  
Statement Date: 02/27/2026  
Primary Account: XXXXXX3358

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY  
PO BOX 158  
WHITESVILLE NY 14897-0158

**NON PROFIT CHECKING**

XXXXXXXX3358

Previous Balance	27,666.76	Statement Dates	2/02/26 thru 3/01/26
3 Deposits/Credits	405.76	Days in the Statement Period	28
8 Checks/Debits	971.02	Average Ledger	27,451.42
Service Charge	0.00	Average Collected	27,445.17
Interest Paid	0.00		
Ending Balance	27,101.50		

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
2/03	Deposit	100.00	27,766.76
2/03	Deposit	125.00	27,891.76
2/03	DBT CRD 1551 02/03/26 86871276 LIBRARY IDEAS, LLC 571-730-4300 VA C#6115	-236.22	27,655.54
2/10	DBT CRD 1526 02/09/26 71614760 PLAYAWAY PRODUCTS LLC 877-893-0808 OH C#6115	-299.97	27,355.57
2/18	Deposit	180.76	27,536.33
2/25	DBT CRD 1132 02/24/26 31780663 AMAZON MKTPL*BE8C6OLT2 Amzn.com/bill WA C#6115	-86.94	27,449.39
2/25	DBT CRD 1132 02/24/26 31676721 AMAZON MKTPL*BE6OL9L72 Amzn.com/bill WA C#6115	-94.99	27,354.40
2/25	DBT CRD 1132 02/24/26 31726504 AMAZON MKTPL*BE8C61LR2 Amzn.com/bill WA C#6115	-94.99	27,259.41
2/26	POS DEB 1718 02/25/26 025964 WALMART.COM 8009 WALMART.COM 8009 BENTONVILLE AR C#6115	-37.74	27,221.67
2/27	DBT CRD 1247 02/25/26 76270432 OTC BRANDS *OTC BRAND 800-2280475 NE C#6115	-50.53	27,171.14
2/27	DBT CRD 1622 02/26/26 05405517 AMAZON MKTPL*BE35D7G82 Amzn.com/bill WA C#6115	-69.64	27,101.50

1:44 PM

03/05/26

**Whitesville Public Library**  
**Reconciliation Summary**  
Specified, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	27,666.76
Cleared Transactions	
Checks and Payments - 8 items	-971.02
Deposits and Credits - 3 items	405.76
Total Cleared Transactions	<u>-565.26</u>
Cleared Balance	<u>27,101.50</u>
Uncleared Transactions	
Checks and Payments - 2 items	<u>-368.17</u>
Total Uncleared Transactions	<u>-368.17</u>
Register Balance as of 02/28/2026	<u>26,733.33</u>
New Transactions	
Checks and Payments - 2 items	<u>-4,877.49</u>
Total New Transactions	<u>-4,877.49</u>
Ending Balance	<u>21,855.84</u>

**Whitesville Public Library**  
**Reconciliation Summary**  
Specified, Period Ending 02/28/2026

---

	<u>Feb 28, 26</u>
Beginning Balance	27,666.76
Cleared Transactions	
Checks and Payments - 8 items	-971.02
Deposits and Credits - 3 items	405.76
Total Cleared Transactions	<u>-565.26</u>
Cleared Balance	<u>27,101.50</u>
Uncleared Transactions	
Checks and Payments - 2 items	<u>-368.17</u>
Total Uncleared Transactions	<u>-368.17</u>
Register Balance as of 02/28/2026	<u>26,733.33</u>
New Transactions	
Checks and Payments - 2 items	<u>-4,877.49</u>
Total New Transactions	<u>-4,877.49</u>
Ending Balance	<u>21,855.84</u>

**Whitesville Public Library**  
**Profit & Loss**  
 February 2026

	Feb 26
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Petty cash	
Fax	2.50
Copies	40.40
Lamination	8.00
	50.90
<b>Total Petty cash</b>	<b>50.90</b>
Grants	
DG Grant	-236.22
	-236.22
<b>Total Grants</b>	<b>-236.22</b>
Memorial	
Kirach Memorial	225.00
	225.00
<b>Total Memorial</b>	<b>225.00</b>
Fund Raising	180.76
Interest	1.99
	222.43
<b>Total Income</b>	<b>222.43</b>
<b>Expense</b>	
Equipment	
Toshiba	35.67
Repairs and Upgrades	-138.69
Equipment - Other	138.69
	35.67
<b>Total Equipment</b>	<b>35.67</b>
Custodial & Maintenance	
Lawn/Snow	320.00
Garbage Pick Up	32.59
	352.59
<b>Total Custodial &amp; Maintenance</b>	<b>352.59</b>
Library Purchases	
Digital Books	858.00
Periodicals	10.00
Books	627.25
	1,495.25
<b>Total Library Purchases</b>	<b>1,495.25</b>
Grants Expense	
Allegheny Area Foundation	37.74
	37.74
<b>Total Grants Expense</b>	<b>37.74</b>
Payroll Expenses	
Taxes	370.47
Wages	3,414.46
	3,784.93
<b>Total Payroll Expenses</b>	<b>3,784.93</b>
Operating Expenses	
Professional Expenses	
Bookkeeping	290.00
	290.00
<b>Total Professional Expenses</b>	<b>290.00</b>
Cost Share	3,204.19
	3,494.19
<b>Total Operating Expenses</b>	<b>3,494.19</b>

1:46 PM  
03/05/26  
Cash Basis

**Whitesville Public Library**  
**Profit & Loss**  
**February 2026**

	<u>Feb 26</u>
Utilities	
Electric	116.22
Gas	55.00
	<hr/>
Total Utilities	171.22
Program Expense	
Adult Program	12.99
Program Expense - Other	51.75
	<hr/>
Total Program Expense	64.74
Fund Raising Expense	5.97
	<hr/>
Total Expense	9,442.30
Net Ordinary Income	-9,219.87
	<hr/>
Net Income	-9,219.87
	<hr/> <hr/>

1:48 PM

03/05/26

Cash Basis

**Whitesville Public Library**  
**Profit & Loss Budget vs. Actual**  
**January through February 2026**

	Jan - Feb 26	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Carry Over Funds	0.00	17,189.66	0.0%
Book Replacement	23.50		
Petty cash			
Fax	7.50		
Copies	117.80		
Lamination	8.00		
Petty cash - Other	0.00	500.00	0.0%
<b>Total Petty cash</b>	133.30	500.00	26.7%
<b>Public Funds</b>			
School	0.00	67,307.34	0.0%
<b>Total Public Funds</b>	0.00	67,307.34	0.0%
<b>Grants</b>			
DG Grant	-236.22		
LLSA	0.00	1,300.00	0.0%
<b>Total Grants</b>	-236.22	1,300.00	-18.2%
<b>Gifts/Donations</b>	90.00		
<b>Memorial</b>			
Kirach Memorial	375.00		
<b>Total Memorial</b>	375.00		
<b>Program</b>	0.00	100.00	0.0%
<b>Fund Raising</b>	180.76		
<b>Interest Refunds</b>	4.36		
	0.00	200.00	0.0%
<b>Total Income</b>	570.70	86,597.00	0.7%
<b>Expense</b>			
<b>Equipment</b>			
Toshiba	55.83	425.00	13.1%
Repairs and Upgrades	-138.69	700.00	-19.8%
Paper and Ink	0.00	800.00	0.0%
Equipment/Furniture	0.00	550.00	0.0%
Equipment - Other	138.69		
<b>Total Equipment</b>	55.83	2,475.00	2.3%
<b>Office Expense</b>			
Library Supplies			
Supplies	0.00	200.00	0.0%
<b>Total Library Supplies</b>	0.00	200.00	0.0%
Dues	60.00	50.00	120.0%
Bookkeeper	0.00	3,600.00	0.0%
Postage & Box Rent	0.00	250.00	0.0%
<b>Total Office Expense</b>	60.00	4,100.00	1.5%
<b>Custodial &amp; Maintenance</b>			
Paper Products	0.00	175.00	0.0%
Cleaning Supplies	0.00	275.00	0.0%
Repairs	224.00	800.00	28.0%
Lawn/Snow	617.34	1,400.00	44.1%
Garbage Pick Up	65.18	425.00	15.3%
<b>Total Custodial &amp; Maintenance</b>	906.52	3,075.00	29.5%
<b>Library Insurance Fire Liabilit</b>	2,317.69	4,144.00	55.9%

1:48 PM

03/05/26

Cash Basis

**Whitesville Public Library**  
**Profit & Loss Budget vs. Actual**  
**January through February 2026**

	Jan - Feb 26	Budget	% of Budget
<b>Library Purchases</b>			
STLS Fees	0.00	3,336.00	0.0%
Processing Supplies	0.00	280.00	0.0%
Web Page	0.00	30.00	0.0%
Digital Books	858.00	916.00	93.7%
Movies	0.00	300.00	0.0%
Periodicals	44.95	50.00	89.9%
Books	948.69	4,000.00	23.7%
<b>Total Library Purchases</b>	1,851.64	8,912.00	20.8%
<b>Grants Expense</b>			
Allegany Area Foundation	37.74		
<b>Total Grants Expense</b>	37.74		
<b>Payroll Expenses</b>			
Workers' ComDisability & Family	523.23	3,600.00	14.5%
Taxes	721.89		
Wages	6,653.34	46,071.00	14.4%
Mileage	0.00	500.00	0.0%
Payroll Taxes	0.00	3,345.00	0.0%
Disability Ins.& PFL	0.00	1,050.00	0.0%
<b>Total Payroll Expenses</b>	7,898.46	54,566.00	14.5%
<b>Operating Expenses</b>			
Professional Expenses			
Bookkeeping	580.00		
Tax Return Preparation	0.00	400.00	0.0%
Professional Expenses - Other	46.76		
<b>Total Professional Expenses</b>	626.76	400.00	156.7%
Cost Share	3,204.19		
<b>Total Operating Expenses</b>	3,830.95	400.00	957.7%
<b>Utilities</b>			
Electric	232.75	1,500.00	15.5%
Gas	159.00	1,500.00	10.6%
Phone	82.57	1,800.00	4.6%
<b>Total Utilities</b>	474.32	4,800.00	9.9%
<b>Program Expense</b>			
Youth Program	0.00	3,200.00	0.0%
Adult Program	178.13	900.00	19.8%
Program Expense - Other	92.37		
<b>Total Program Expense</b>	270.50	4,100.00	6.6%
<b>Fund Raising Expense</b>	5.97		
<b>Total Expense</b>	17,709.62	86,572.00	20.5%
<b>Net Ordinary Income</b>	-17,138.92	25.00	-68,555.7%
<b>Net Income</b>	-17,138.92	25.00	-68,555.7%