

*WHITESVILLE PUBLIC LIBRARY
MONTHLY MEETING AGENDA
April 21, 2026*

- I. Public Comment
 - a. Kay Nagy
 - b.
- II. Accept Minutes—March, 2026
- III. Director’s Report
- IV. Fundraising
 - a. Craft/Vendor
 - b. Book/Hot Dog Sale
- VII. Financial/Budget
 - a. Accept Financial Report—March, 2026
 - b. Bills for Review
- VIII. Building Maintenance
 - a. Playground painting
- IX. Policy and Procedures
- X. Old Business
 - a. Book Nook
- XI. New Business
 - a. Memorial Day Float
- XII. Next Meeting May 19, 2026; 6:00 pm

XIII. Adjourn Meeting

BOARD MEETING DATES:

June 16	September 15	December 15
July 21	October 20	
August 18	November 17	

FUNDRAISING:

May 2	Craft/Vendor Sale	10 til 2
June TBA	Hot Dog/Book Sale	9 til
July 25	Garden Tour	10 til 2
August 12	Ice Cream Social	6 til 8
September 15 til October 29 Jays		
Raffles ongoing to be drawn at Ice Cream Social		

STLS EVENTS FOR STAFF & TRUSTEES:

June 5th STLS SPRING CE

October TBD STLS Annual Meeting

BUDGET DATES:

May 12, 6:30 Presentation to Community
May 19 Vote 12:00-8:00 WCS High School Library
Petitions may be picked up from Tracey at WCS.

WHITESVILLE PUBLIC LIBRARY Minutes **March 17, 2026**

Present: Gay Thistle, Karen Smith, Marsha Van Vlack, Sue Beckhorn, Caleb Cutler, Alice Schlichting

- I. **Meeting was called to order by Gay at 6:00 PM**
- II. **Public Comment-** Ruth Jacobs and Bob Starks from a North Bingham Church asked to use our facilities for a kick off Vaca Bible School gathering on Saturday June 20 during library hours.. We discussed timing and requirements. All were agreed on. Marsha made a motion to allow this gathering once application was complete and Alice seconded it and all agreed.
- III. **Accept February 2026 Minutes:** A motion to accept the minutes was put forth by Caleb and seconded by Alicee. All agreed.
- IV. **Director's Report:**
 - A. The new outdoor sign is here. It looks much better than the black one.
 - B. Caleb made a motion to allow Karen to pay Tony Hilliard for furnace repair up o \$500, Gay seconded it and all agreed.
 - C. Discussed proposed purchases for Allegany Libraries grant to library of things that would support families getting outside. Suggestions were for walking sticks, snowshoes, tent(s), camping stove, lantern, birdwatching kit, frisbee golf, outdoor games. The board also discussed requesting funding for a small shed to house these materials. Sue will look into an estimated cost of a 6' tallx6' wide by 3' deep shed. Estimate and ideas need to be to Karen by next week.
 - D. Sue made the motion to accept the Directors Report. Marsha seconded it and all agreed.
- V. **Fundraising**
 - A. Craft and Vendor show- Karen had a proposed poster. The Board wanted to do some edits to make the plant sale and lasagna meal more prominent. Board will work on edits.
 - B. Karen made posters for garden tour and ice cream social. Copies were given to Board members to distribute.
- VI. **Financial/Budget**
 - A. A motion to accept the February report was made by Caleb and seconded by Alice and all agreed.
 - B. The final bill for snowplowing for \$160 was submitted. He did the final plow for free. Gay made the motion to pay it, Marsha seconded it and all agreed.
 - C. CD Renewal approved last month is for seven months.
- VII. **Building and Maintenance**
 - A. Painting of playground- the board would like Karen to recruit volunteers to do this. Caleb suggested contacting the High School.
- VIV. **Policy and Procedures**
 - B. Karen presented a policy called Whitesville Library Law Enforcement Response Philosophy as recommended by STLS. Gay made a motion to accept the policy. Caleb seconded it and all agreed. Copies were given to add to the board's individual policy manuals
- VIII. **Old Business**
 - A. Book sale kiosk- no news
 - B. Storage Cabinets for Community Room-cabinets were built and installed by Payne and sons Construction on March17. They looked great and will offer great storage for the library.
- IX. **New Business-**
 - A. Sue suggested that the library offer a class about how to take better photos with your cell phone. STLS has applied for a grant to provide digital training to all of the libraries where this may be included.
- X. Gay made the motion to **adjourn the meeting at 6:55 pm**, Caleb seconded it and all agreed.
- XI. **Next meeting** will be April 21, 2026 at 6 PM



475 N Highland Avenue, Wellsville, NY 14895

Page: 1 of 2
Statement Date: 03/31/2026
Primary Account: XXXXXX0270

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY
PO BOX 158
WHITESVILLE NY 14897-0158

SUMMARY OF ACCOUNTS

Account	Account Number	Ending Balance
Non Profit Checking	XXXXXX0270	21,164.68
Statement Savings Business	XXXXXX0339	79,486.05

NON PROFIT CHECKING

XXXXXX0270

We are updating our Account Analysis pricing structure. Fees for various services will increase on April 1, 2026, reflective in May.

Previous Balance	18,956.20	Statement Dates	3/02/26 thru 3/31/26
3 Deposits/Credits	7,396.40	Days in the Statement Period	30
24 Checks/Debits	5,187.92	Average Ledger	22,444.34
Service Charge	0.00	Average Collected	22,444.34
Interest Paid	0.00		
Ending Balance	21,164.68		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
3/02	Transfer from Savings Acct No. 770339	6,638.00	25,594.20
3/02	DBT CRD 0807 02/28/26 08655588 SP BAKKENBOOKS BAKKENBOOKS.C MN C#4123	-34.18	25,560.02
3/03	DBT CRD 1522 03/02/26 69410890 AMAZON MKTPL*BP6KJ7OF2 Amzn.com/bill WA C#4123	-160.00	25,400.02
3/04	USATAXPYMT IRS CCD 227646366200864 26/03/04	-700.07	24,699.95
3/05	PAYROLL INTUIT 85047729 CCD 6257688 26/03/05	-49.10	24,650.85
3/05	NGRID36 NGRID36 PPD 9050096108010 TOWN OF WHITESVILLE	-116.22	24,534.63
3/05	IBOOK PYMT INGRAM BOOK CC CCD 20D6745 26/03/05	-152.48	24,382.15
3/05	PAYROLL INTUIT 85047729 CCD 6257688 26/03/05	-331.93	24,050.22
3/05	PAYROLL INTUIT 85047729 CCD 6257688 26/03/05	-1,142.43	22,907.79
3/09	UTILITY NAT'L FUEL GAS TEL	-55.00	22,852.79
3/10	DBT CRD 1254 03/09/26 80636817 AMAZON MKTPL*BP1JX73S1 Amzn.com/bill WA C#4123	-46.36	22,806.43
3/10	Check 5968	-32.59	22,773.84
3/11	DBT CRD 2315 03/10/26 53428041 BARNES&NOBLE PAPERSOUR 800-843-2665 NY C#4123	-32.99	22,740.85
3/13	SIGONFILE TTEC Receivables CCD N36J1S 26/03/13	-13.88	22,726.97

Whitesville Public Library
Reconciliation Summary
Community Checking, Period Ending 03/31/2026

	<u>Mar 31, 26</u>
Beginning Balance	18,956.20
Cleared Transactions	
Checks and Payments - 24 items	-5,187.92
Deposits and Credits - 3 items	7,396.40
Total Cleared Transactions	<u>2,208.48</u>
Cleared Balance	<u><u>21,164.68</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-76.84
Total Uncleared Transactions	<u>-76.84</u>
Register Balance as of 03/31/2026	<u><u>21,087.84</u></u>
New Transactions	
Checks and Payments - 11 items	-3,009.77
Total New Transactions	<u>-3,009.77</u>
Ending Balance	<u><u>18,078.07</u></u>

Whitesville Public Library
Reconciliation Detail
Community Checking, Period Ending 03/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						18,956.20
Cleared Transactions						
Checks and Payments - 24 items						
Check	03/02/2026	DC	Bakken	X	-34.18	-34.18
Check	03/03/2026	DC	Amazon	X	-160.00	-194.18
Check	03/04/2026		IRS	X	-700.07	-894.25
Check	03/04/2026	5967	STLS	X	-41.26	-935.51
Check	03/04/2026	5968	Laforge Disposal Se...	X	-32.59	-968.10
Check	03/05/2026		Karen Smith	X	-1,142.43	-2,110.53
Check	03/05/2026		Mary J. Engle	X	-331.93	-2,442.46
Check	03/05/2026	DC	Ingram Book Compa...	X	-152.48	-2,594.94
Check	03/05/2026	EFT	National Grid	X	-116.22	-2,711.16
Check	03/05/2026		Julia M. Kailbourne	X	-49.10	-2,760.26
Check	03/09/2026	EFT	National Fuel	X	-55.00	-2,815.26
Check	03/10/2026	DC	Amazon	X	-46.36	-2,861.62
Check	03/11/2026	DC	Barnes & Noble	X	-32.99	-2,894.61
Check	03/13/2026	EFT	Toshiba	X	-13.88	-2,908.49
Check	03/16/2026	5969	H&R Block	X	-290.00	-3,198.49
Check	03/16/2026	DC	Giant	X	-14.96	-3,213.45
Check	03/18/2026	5971	Mark Richmond	X	-160.00	-3,373.45
Check	03/18/2026	5970	Karen M Smith	X	-33.35	-3,406.80
Check	03/19/2026		Karen Smith	X	-1,195.66	-4,602.46
Check	03/19/2026		Mary J. Engle	X	-331.94	-4,934.40
Check	03/19/2026		Julia M. Kailbourne	X	-49.12	-4,983.52
Check	03/19/2026	Dc	Amazon	X	-14.99	-4,998.51
Check	03/24/2026	DC	NYS Park Store	X	-72.00	-5,070.51
Check	03/31/2026	EFT	National Grid	X	-117.41	-5,187.92
Total Checks and Payments					-5,187.92	-5,187.92
Deposits and Credits - 3 items						
Transfer	03/02/2026			X	6,638.00	6,638.00
Deposit	03/18/2026			X	18.40	6,656.40
Deposit	03/18/2026			X	740.00	7,396.40
Total Deposits and Credits					7,396.40	7,396.40
Total Cleared Transactions					2,208.48	2,208.48
Cleared Balance					2,208.48	21,164.68
Uncleared Transactions						
Checks and Payments - 2 items						
Check	01/08/2026	5954	Association for Rura...		-30.00	-30.00
Check	03/30/2026	DC	Staples		-46.84	-76.84
Total Checks and Payments					-76.84	-76.84
Total Uncleared Transactions					-76.84	-76.84
Register Balance as of 03/31/2026					2,131.64	21,087.84
New Transactions						
Checks and Payments - 11 items						
Check	04/01/2026	5972	STLS		-41.26	-41.26
Check	04/02/2026		Karen Smith		-1,172.85	-1,214.11
Check	04/02/2026		IRS		-749.02	-1,963.13
Check	04/02/2026		QuickBooks Payroll		-381.97	-2,345.10
Check	04/02/2026		QuickBooks Payroll		-331.49	-2,676.59
Check	04/02/2026		Mary J. Engle		-214.51	-2,891.10
Check	04/02/2026		Julia M. Kailbourne		-49.10	-2,940.20
Check	04/06/2026	5973	Laforge Disposal Se...		-32.59	-2,972.79
Check	04/06/2026	DC	Amazon		-27.98	-3,000.77

5:14 PM

04/06/26

Whitesville Public Library
Reconciliation Detail
Community Checking, Period Ending 03/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Check	04/06/2026	DC	Amazon		-7.51	-3,008.28
Check	04/06/2026	DC	Thrift Books		-1.49	-3,009.77
Total Checks and Payments					-3,009.77	-3,009.77
Total New Transactions					-3,009.77	-3,009.77
Ending Balance					-878.13	18,078.07

TRANSACTIONS (CONT.)

Date	Description	Credits/Debits	Balance
3/13	Check 5967	-41.26	22,685.71
3/16	DBT CRD 1210 03/15/26 18134352 GIANT FOOD MART WELLSVILLE NY C#4123	-14.96	22,670.75
3/18	Deposit	18.40	22,689.15
3/18	Deposit	740.00	23,429.15
3/19	PAYROLL INTUIT 86498466 CCD 6257688 26/03/19	-49.12	23,380.03
3/19	PAYROLL INTUIT 86498466 CCD 6257688 26/03/19	-331.94	23,048.09
3/19	PAYROLL INTUIT 86498466 CCD 6257688 26/03/19	-1,195.66	21,852.43
3/19	DBT CRD 0951 03/18/26 35083902 AMAZON MKTPL*B52KD4BM2 Amzn.com/bill WA C#4123	-14.99	21,837.44
3/19	Check 5969	-290.00	21,547.44
3/24	DBT CRD 0821 03/23/26 80787355 NYS PARKS SALES EPP WE 518-4730767 NY C#4123	-72.00	21,475.44
3/25	Cashed Check 5971	-160.00	21,315.44
3/26	Check 5970	-33.35	21,282.09
3/31	NGRID36 NGRID36 PPD 9050096108010 TOWN OF WHITESVILLE	-117.41	21,164.68

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
3/13	5967	41.26	3/26	5970	33.35
3/10	5968	32.59	3/25	5971	160.00
3/19	5969	290.00			

* Denotes missing check numbers

STATEMENT SAVINGS BUSINESS

XXXXXX0339

Previous Balance	86,122.02	Statement Dates	3/02/26 thru 3/31/26
Deposits/Credits	0.00	Days in the Statement Period	30
1 Checks/Debits	6,638.00	Average Ledger	86,341.11
Service Charge	0.00	Average Collected	86,341.11
Interest Paid	2.03	Interest Earned	1.96
Ending Balance	79,486.05	Annual Percentage Yield Earned	0.03%
		2026 Interest Paid	6.39

TRANSACTIONS

Date	Description	Credits/Debits	Balance
3/02	Transfer to DDA Acct No. 2530010270	-6,638.00	79,484.02
3/31	Interest Deposit	2.03	79,486.05

4:52 PM

04/06/26

Whitesville Public Library
Reconciliation Summary
Savings, Period Ending 03/31/2026

	<u>Mar 31, 26</u>
Beginning Balance	86,122.02
Cleared Transactions	
Checks and Payments - 1 item	-6,638.00
Deposits and Credits - 1 item	2.03
	<u>-6,635.97</u>
Total Cleared Transactions	
Cleared Balance	<u><u>79,486.05</u></u>
Register Balance as of 03/31/2026	79,486.05
Ending Balance	79,486.05

Whitesville Public Library Reconciliation Detail

Savings, Period Ending 03/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						86,122.02
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	03/02/2026			X	-6,638.00	-6,638.00
Total Checks and Payments					-6,638.00	-6,638.00
Deposits and Credits - 1 item						
Deposit	03/31/2026			X	2.03	2.03
Total Deposits and Credits					2.03	2.03
Total Cleared Transactions					-6,635.97	-6,635.97
Cleared Balance					-6,635.97	79,486.05
Register Balance as of 03/31/2026					-6,635.97	79,486.05
Ending Balance					-6,635.97	79,486.05

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY
 PO BOX 158
 WHITESVILLE NY 14897-0158

NON PROFIT CHECKING

XXXXXX3358

We are updating our Account Analysis pricing structure. Fees for various services will increase on April 1, 2026, reflective in May.

Previous Balance	27,101.50	Statement Dates	3/02/26 thru 3/31/26
Deposits/Credits	0.00	Days in the Statement Period	30
10 Checks/Debits	5,386.25	Average Ledger	24,414.90
Service Charge	0.00	Average Collected	24,414.90
Interest Paid	0.00		
Ending Balance	21,715.25		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
3/04	DBT CRD 1522 03/03/26 69589691 PLAYAWAY PRODUCTS LLC 877-893-0808 OH C#6115	-99.99	27,001.51
3/04	DBT CRD 1451 03/03/26 51161466 PLAYAWAY PRODUCTS LLC 877-893-0808 OH C#6115	-211.98	26,789.53
3/05	IBOOK PYMT INGRAM BOOK CC CCD 20D6745 26/03/05	-117.49	26,672.04
3/06	DBT CRD 1604 03/05/26 94847695 PLAYAWAY PRODUCTS LLC 877-893-0808 OH C#6115	-22.48	26,649.56
3/06	DBT CRD 1549 03/05/26 85743806 PLAYAWAY PRODUCTS LLC 877-893-0808 OH C#6115	-33.72	26,615.84
3/18	Check 1104	-4,760.00	21,855.84
3/23	DBT CRD 1846 03/21/26 55899696 DOLLAR GENERAL #24251 WHITESVILLE NY C#6115	-22.79	21,833.05
3/23	DBT CRD 1847 03/21/26 56444178 DOLLAR GENERAL #24251 WHITESVILLE NY C#6115	-27.13	21,805.92
3/30	DBT CRD 2022 03/28/26 49737214 DOLLAR GENERAL #24251 WHITESVILLE NY C#6115	-49.37	21,756.55
3/31	DBT CRD 1356 03/30/26 82115077 SP AMLUZZADER.COM BOOK BOOKSHOP.AMLU UT C#6115	-41.30	21,715.25

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
3/18	1104	4,760.00			

* Denotes missing check numbers

4:50 PM
04/06/26

Whitesville Public Library
Reconciliation Summary
Specified, Period Ending 03/31/2026

	<u>Mar 31, 26</u>
Beginning Balance	27,101.50
Cleared Transactions	
Checks and Payments - 10 items	<u>-5,386.25</u>
Total Cleared Transactions	<u>-5,386.25</u>
Cleared Balance	<u><u>21,715.25</u></u>
Register Balance as of 03/31/2026	21,715.25
Ending Balance	21,715.25

Whitesville Public Library
Reconciliation Detail
Specified, Period Ending 03/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						27,101.50
Cleared Transactions						
Checks and Payments - 10 items						
Check	03/04/2026	DC	Playaway Products	X	-211.98	-211.98
Check	03/04/2026	DC	Playaway Products	X	-99.99	-311.97
Check	03/05/2026	1104	Payne & Sons Contr...	X	-4,760.00	-5,071.97
Check	03/05/2026	DC	Ingram Book Compa...	X	-117.49	-5,189.46
Check	03/06/2026	DC	Playaway Products	X	-33.72	-5,223.18
Check	03/06/2026	DC	Playaway Products	X	-22.48	-5,245.66
Check	03/23/2026	DC	Dollar General	X	-27.13	-5,272.79
Check	03/23/2026	DC	Dollar General	X	-22.79	-5,295.58
Check	03/30/2026	DC	Dollar General	X	-49.37	-5,344.95
Check	03/31/2026	DC	Amluzzader.com	X	-41.30	-5,386.25
Total Checks and Payments					-5,386.25	-5,386.25
Total Cleared Transactions					-5,386.25	-5,386.25
Cleared Balance					-5,386.25	21,715.25
Register Balance as of 03/31/2026					-5,386.25	21,715.25
Ending Balance					-5,386.25	21,715.25

Whitesville Public Library
Profit & Loss
 March 2026

	<u>Mar 26</u>
Ordinary Income/Expense	
Income	
Petty cash	
Copies	18.40
Total Petty cash	18.40
Grants	
Allegany Area Foundation	720.00
Total Grants	720.00
Memorial	
Kirach Memorial	-117.49
Total Memorial	-117.49
Fund Raising	
Bake Sale	20.00
Total Fund Raising	20.00
Interest	2.03
Total Income	642.94
Expense	
Equipment	
Toshiba	13.88
Repairs and Upgrades	160.00
Total Equipment	173.88
Office Expense	
Library Supplies	
Supplies	46.84
Total Library Supplies	46.84
Total Office Expense	46.84
Custodial & Maintenance	
Cleaning Supplies	17.09
Lawn/Snow	160.00
Garbage Pick Up	32.59
Custodial & Maintenance - Other	4,760.00
Total Custodial & Maintenance	4,969.68
Library Purchases	
Movies	14.99
Books	
Memorial	33.98
Books - Other	256.24
Total Books	290.22
Total Library Purchases	305.21
Grants Expense	
French Foundation	99.29
Total Grants Expense	99.29
Payroll Expenses	
Taxes	401.99
Wages	3,705.20
Mileage	33.35
Total Payroll Expenses	4,140.54

Whitesville Public Library
Profit & Loss
March 2026

	<u>Mar 26</u>
Operating Expenses	
Professional Expenses	
Bookkeeping	290.00
Total Professional Expenses	<u>290.00</u>
Total Operating Expenses	290.00
Utilities	
Electric	233.63
Gas	55.00
Phone	41.26
Total Utilities	<u>329.89</u>
Program Expense	
Adult Program	14.96
Program Expense - Other	72.00
Total Program Expense	<u>86.96</u>
Total Expense	<u>10,442.29</u>
Net Ordinary Income	<u>-9,799.35</u>
Net Income	<u><u>-9,799.35</u></u>

Whitesville Public Library Profit & Loss Budget vs. Actual January through March 2026

	Jan - Mar 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Carry Over Funds	0.00	17,189.66	0.0%
Book Replacement	6.75		
Petty cash			
Fax	5.00		
Copies	97.50		
Lamination	8.00		
Petty cash - Other	0.00	500.00	0.0%
Total Petty cash	110.50	500.00	22.1%
Public Funds			
School	0.00	67,307.34	0.0%
Total Public Funds	0.00	67,307.34	0.0%
Grants			
DG Grant	-236.22		
LLSA	0.00	1,300.00	0.0%
Allegany Area Foundation	720.00		
Total Grants	483.78	1,300.00	37.2%
Gifts/Donations	80.00		
Memorial			
Kirach Memorial	257.51		
Total Memorial	257.51		
Program	0.00	100.00	0.0%
Fund Raising			
Bake Sale	20.00		
Fund Raising - Other	180.76		
Total Fund Raising	200.76		
Interest	6.39		
Refunds	0.00	200.00	0.0%
Total Income	1,145.69	86,597.00	1.3%
Expense			
Equipment			
Toshiba	55.83	425.00	13.1%
Repairs and Upgrades	21.31	700.00	3.0%
Paper and Ink	0.00	800.00	0.0%
Equipment/Furniture	0.00	550.00	0.0%
Equipment - Other	138.69		
Total Equipment	215.83	2,475.00	8.7%
Office Expense			
Library Supplies			
Supplies	46.84	200.00	23.4%
Total Library Supplies	46.84	200.00	23.4%
Dues	60.00	50.00	120.0%
Bookkeeper	0.00	3,600.00	0.0%
Postage & Box Rent	0.00	250.00	0.0%
Total Office Expense	106.84	4,100.00	2.6%
Custodial & Maintenance			
Paper Products	0.00	175.00	0.0%
Cleaning Supplies	17.09	275.00	6.2%
Repairs	224.00	800.00	28.0%

Whitesville Public Library
Profit & Loss Budget vs. Actual
January through March 2026

	Jan - Mar 26	Budget	% of Budget
Lawn/Snow	777.34	1,400.00	55.5%
Garbage Pick Up	97.77	425.00	23.0%
Custodial & Maintenance - Other	4,760.00		
Total Custodial & Maintenance	5,876.20	3,075.00	191.1%
Library Insurance Fire Liabilit	2,317.69	4,144.00	55.9%
Library Purchases			
STLS Fees	0.00	3,336.00	0.0%
Processing Supplies	0.00	280.00	0.0%
Web Page	0.00	30.00	0.0%
Digital Books	858.00	916.00	93.7%
Movies	14.99	300.00	5.0%
Periodicals	44.95	50.00	89.9%
Books			
Memorial	33.98		
Books - Other	1,170.75	4,000.00	29.3%
Total Books	1,204.73	4,000.00	30.1%
Total Library Purchases	2,122.67	8,912.00	23.8%
Grants Expense			
French Foundation	99.29		
Allegany Area Foundation	37.74		
Total Grants Expense	137.03		
Payroll Expenses			
Workers' ComDisability & Family	523.23	3,600.00	14.5%
Taxes	1,123.88		
Wages	10,358.54	46,071.00	22.5%
Mileage	33.35	500.00	6.7%
Payroll Taxes	0.00	3,345.00	0.0%
Disability Ins.& PFL	0.00	1,050.00	0.0%
Total Payroll Expenses	12,039.00	54,566.00	22.1%
Operating Expenses			
Professional Expenses			
Bookkeeping	870.00		
Tax Return Preparation	0.00	400.00	0.0%
Professional Expenses - Other	46.76		
Total Professional Expenses	916.76	400.00	229.2%
Cost Share	3,204.19		
Total Operating Expenses	4,120.95	400.00	1,030.2%
Utilities			
Electric	350.16	1,500.00	23.3%
Gas	159.00	1,500.00	10.6%
Phone	123.83	1,800.00	6.9%
Total Utilities	632.99	4,800.00	13.2%

5:17 PM

04/06/26

Cash Basis

Whitesville Public Library
Profit & Loss Budget vs. Actual
January through March 2026

	<u>Jan - Mar 26</u>	<u>Budget</u>	<u>% of Budget</u>
Program Expense			
Youth Program	0.00	3,200.00	0.0%
Adult Program	193.09	900.00	21.5%
Program Expense - Other	164.37		
Total Program Expense	<u>357.46</u>	<u>4,100.00</u>	<u>8.7%</u>
Fund Raising Expense	<u>5.97</u>		
Total Expense	<u>27,932.63</u>	<u>86,572.00</u>	<u>32.3%</u>
Net Ordinary Income	<u>-26,786.94</u>	<u>25.00</u>	<u>-107,147.8%</u>
Net Income	<u>-26,786.94</u>	<u>25.00</u>	<u>-107,147.8%</u>

Director's Report March, 2026

**We need to find a new person to do lawn mowing/landscaping. Angie is not doing lawns this year. The board needs to decide on pay rates before I can advertise it.

**Annual reports finally opened. They are due 4/16. I will have a copy at the meeting.

**We received \$500 from the Foundation for Southern Tier Libraries to help offset summer performer expenses. We will be receiving \$3368 from the Arts Council of Wyoming County for clay workshops with Marsha.

I spoke to someone about leading the playground painting. He is very busy right now, and suggested we start a go-fund-me to raise the money and hire a contractor to do it. I am not sure this is the right time to do that since it is budget voting season.

**At this point we have only 2 registrations for the Craft/Vendor Show. I think we need to have 15 to make it a worthwhile event. Early bird registration ends on 4/15. Complete registration ends on 4/22, so if there are not 15 applicants by 4/21 I think it should be cancelled. I sent over 30 applications, so vendors have been notified.

**I had NYS annual report, Bylines with budget info, board reports and the booklet report handed out at the budget presentation all due within a week, so I have not contacted anyone for bake sale items or plant donations. Board members will need to do that I can post on Facebook, but you will need to do the calling. If you choose to have the event and need food items purchased I need to know by 4/28 so I can purchase them on 4/30.

**IMPORTANT DATES

PERSONAL TIME 4/18

HOLIDAYS; 5/25, Memorial Day; 7/4, Independence Day

PROGRAMS: 2nd & 4th Tuesday at 5:30, Family Spanish Program; 4/24 & 4/25 Clay Workshops; 5/5, Outdoor Education classes at WCS

ADULT PROGRAMS: 1st Tuesday, 5:30, Show and Tell Book Club; 4/22, Walt Franklin, Poetry; 5/18, Card Making with Denise Clarke

STLS SPONSORED MEETINGS, WORKSHOPS/TRAININGS PROGRAMS: 4/15 Summer Program Workshop; 6/5 Spring CE at CCC

Y PROGRAMS: 2nd Tuesday of each month, 2:00 in the Day Care, 4:00 After School



