WHITESVILLE PUBLIC LIBRARY
MONTHLY MEETING AGENDA
November 17, 2026

Call to Order

I. Public Comment

II. Accept Minutes—October, 2026

III. Director's Report

IV. Fundraising
- a. Book Nook
- b. Blue Jays

VII. Financial/Budget
- a. Accept Financial Report—October, 2026
- b. Bills for Review
- c. Budget Discussion/Vote

VIII. Building Maintenance
- a.

IX. Policy and Procedures

X. Old Business

XI. New Business

XII. Next Meeting December 15, 2026; 6:00 pm

XIII. Adjourn Meeting

BOARD MEETING DATES:
January 19, 2027

WHITESVILLE PUBLIC LIBRARY Minutes **October 20, 2026**

Present: Gay Thistle, Karen Smith, Marsha Van Vlack, Alice Schlichting, Sue Beckhorn

I. Met at 5:30 Pm for the first half of the NY state required Sexual Harassment training

II. Meeting called to order at 6:01PM

III. **Financial/Budget**

A. Lori Boken attended the meeting for this section. She suggested that because of the increased costs of things, that we would need to ask for more money in order to balance our 2027 budget. She suggested that we request a 4% in tax revenue this year which will raise an additional $2746.00

B. Minimum wage will increase to $16.00 as of Jan 1, 2027

C. We discussed the financial report. Lori will add our CD's to the report.

D. We discussed the potential tax implications for having a Book Nook where we ask for donations. Brian thinks that we would need to pay taxes on the money. Lori is also skeptical and thinks it may be cause for an audit. We will discuss this further with Brian in December but in the meantime a new sign will be made "Books are free but our community library is appreciative of your donations that help support additional programming"

E. A motion to accept the September report was made by Marsha and seconded by Sue and all agreed.

F. The person mowing the lawn submitted his bill incorrectly. Gay will write a letter to him explaining the agreed upon rate of $30/ mow.

IV. **Public Comment-** none

V. **Accept Sept 2026 Minutes**: A motion to accept the minutes was put forth by Marsha and seconded by Alice and all agreed

IV. **Director's Report**:

A. Karen recommended that we offer an honorarium to Kay Nagy and Tammy Menier for all thew work they do for the Library's Garden Tour fundraiser. It was agreed that a $25 each gift certificate to Texas Hot and Scotty's Common Table would be appropriate. Gay made the motion to purchase these gift certificates and Marsha seconded it and all agreed.

B. We discussed the location of the new shed to house the outdoor equipment. It was agreed that it will go on the side of the building as the Book Nook.

C. Gay will help with Trick or Treating

D. Gay made the motion to accept the Directors Report. Marsha seconded it and all agreed.

V. **Fundraising**

A. Book Nook- so far it has taken in $19.

VII. **Building and Maintenance**

VIII. **Policy and Procedures**

A. We reviewed the policy for the Library of Things (Outdoor Equip). We thought is was well written and discussed different scenarios. Gay made the motion to accept this policy as written ands Sue seconded it and all agreed.

VIV. **Old Business**

X. **New Business**

XI. Gay made the motion to **adjourn the meeting at 6:52 pm**, Sue seconded it and all agreed.

XII. **Executive Session:** an Executive session was called to order at 6:53 to discuss personnel matters

XIII. **Executive session** adjourned at 6:57 PM

XIV. Meeting called to order at 6:57

XV. A motion was made by Gay to offer the Director an additional $200/month to defray healthcare costs. The part- time worker and the cleaning person minimum wage (which increases by .50 cents/ hour Jan 2027. Marsha seconded it and all agreed.

XVI. Gay made the motion to adjourn at 7:03 PM, Sue seconded it and all agreed.

XVII. **Next meeting** will be November 17, 2026 at 6:00 PM

DIRECTOR'S REPORT
October, 2026

REMINDER WE WILL BE MEETING AT 5:30 TO BEGIN THE SEXUAL HARASSMENT TRAINING FOR 2026. ALL MUST TAKE IT, SO PLAN TO BE HERE AT 5:30.

** If you have specific topics you want Brian to speak about let me know so he can be prepared. Everyone should plan to attend this meeting because it is a required Trustee Training and will be recorded on the NYS Annual Report.

**We received grant money from STLS COSAC and DEI committees. These funds are to be used to pay Keri's Spanish fees and for Spanish books for the attendees.

**A week ago STLS found the desk computer had been infected by some bots. It is Windows 10 version that is no longer protected (ended 10/2025) by Microsoft and it can not be updated to 11. The computer is more than 5 years old. I can order a new computer from STLS. Is it ok to use the $3500 that was donated to us for the computer. There is a technology grant that could be used, however the applications do not come out until February and the awards are not until late spring. Ken Behn, IT Director said we should not wait that long to purchase a new one.

**The annual game/craft night will be on Saturday, December 12th, 6-8 at the fire hall.

**I have scheduled an LoT Open House on Friday and Saturday, December 18 & 19. This is to showcase the purchases from the RCWJ Foundation and the other items we have purchased over time.

**The budget should be ready to be voted on at the meeting. When I get the final totals from Lori I will send it to you so you can be prepared with questions prior to voting.

IMPORTANT DATES:
PERSONAL TIME:11/9; 12/5;12/ 23; 12/30; On Standby for arrival of Odin
HOLIDAYS: 11/27/12/24-27; 1/1/27
PROGRAMS: Spanish 11/9 & 23; 12/1 &22; 12/12, Family Game & Craft Night;
ADULT PROGRAMS: 11/3 Show & Tell; 10/24 Greeting Card Making; 10/26 Medicare Q&A; 10/28 Senior Center; 11/14, Puzzle Challenge; 11/17, AI Basics; 12/16, Senior Center; 12/18 & 19 LoT Open House
STLS SPONSORED MEETINGS/WORKSHOPS/TRAININGS: 12/4, Gather & Grow (all day online workshops);12/8, Allegany County Directors
Y PROGRAMS: Day Care TBD; After School 2nd Tuesday of each m

2026 MONTHLY STATS													
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
CIRC/RENEWAL	287	248	283	326	253	318	382	277	320	241			2935
ADULT	147	126	145	149	137	165	165	127	133	120			1414
JUVENILE	140	122	138	177	116	153	217	150	187	121			1521
HOLDS PROVIDED	81	71	79	70	55	50	81	66	83	72			708
HOLDS RECEIVED	63	75	83	92	59	100	64	52	61	62			711
ITEMS ADDED	90	44	96	56	68	54	61	55	82	60			666
NEW CARDS ISSUED	2	1	1	1	3	0	7	1	0	2			18
MAGAZINE CIRC	5	3	3	6	2	3	3	4	2	2			33
PATRONS	144	152	186	223	143	193	302	241	165	177			1926
COMPUTER HOURS	26.5	32	28	70	28	31	33	36	29	32			345.5
ADULT USERS	31	17	24	37	24	23	25	28	23	33			265
JUVENILE USERS	0	0	2	4	0	0	0	0	0	0			6
WIFI HOURS	55	75	45	70	57	77	92	83	56	85			695
WIFI USERS	22	35	17	27	19	28	41	26	18	31			264
WEB SITE VISITS	207	180	209	84	166	143	195	205	185	180			1754
EBOOK CIRC	113	78	99	118	99	60	121	122	113	88			1011
E MAGAZINES	8	5	9	11	12	14	17	15	15	12			118
KANOPY	2	0	0	0	0	0	0	0	0	0			2
PROGRAM SESSIONS	5	6	6	11	7	6	9	10	6	10			76
ADULT	1	2	1	3	1	2	1	1	1	3			16
ELEMENTARY	1	2	1	2	2	1	5	4	0	2			20
EARLY LIT	1	1	1	1	1	1	2	2	2	2			14
TEEN	0	0	0	0	0	0	0	1	0	0			1
ARC	0	0	0	0	0	0	0	2	1	1			4
FAMILY	2	1	2	5	3	2	0	0	2	2			19
PROGRAM ATTENDANCE	44	36	36	138	55	30	126	131	33	69			698
ADULT	4	13	11	17	8	11	5	3	2	12			86
ELEMENTARY	4	12	6	14	18	6	109	107	0	18			294
EARLY LIT	5	4	6	6	9	5	12	16	7	14			84
TEEN	0	0	0	0	0	0	0	1	0	0			1
ARC	0	0	0	0	0	0	0	4	2	3			9
FAMILY	31	7	13	43	20	8	0	0	7	22			151
PASSIVE PROGRAMS	0	3	1	0	1	2	15	10	3	6			41
ATTENDANCE	0	5	6	0	0	2	21	21	7	18			80
SESSIONS	0	0	1	0	0	2	0	2	6	6			17
ONE ON ONE SESSIONS	2	0	1	0	2	0	0	2	6	282			295
ATTENDANCE	2	0	1	0	172	0	0	2	6	282			465
MANGO LANGUAGES	0	0	1	0	0	0	0	0	1	0			2

Statement Date: 10/30/2026
Primary Account: XXXXXX0270

Community Bank

475 N Highland Avenue, Wellsville, NY 14895

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY
PO BOX 158
WHITESVILLE NY 14897-0158



SUMMARY OF ACCOUNTS

Account	Account Number	Ending Balance
Non Profit Checking	XXXXXX0270	21,115.71
Statement Savings Business	XXXXXX0339	100,338.13

NON PROFIT CHECKING — XXXXXX0270

Previous Balance	21,624.51	Statement Dates	10/01/26 thru 11/01/26
3 Deposits/Credits	6,728.35	Days in the Statement Period	32
28 Checks/Debits	7,237.15	Average Ledger	23,962.15
Service Charge	0.00	Average Collected	23,962.15
Interest Paid	0.00		
Ending Balance	21,115.71		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
10/01	PAYROLL INTUIT 06710995 CCD 6257688 26/10/01	-214.51	21,410.00
10/01	TAX INTUIT 50921117 CCD 6257688 26/10/01	-408.38	21,001.62
10/01	PAYROLL INTUIT 06710995 CCD 6257688 26/10/01	-1,169.05	19,832.57
10/02	Transfer from Savings Acct No. 770339	6,638.00	26,470.57
10/02	Check 6011	-24.19	26,446.38
10/05	UTILITY NAT'L FUEL GAS TEL	-138.29	26,308.09
10/07	Deposit	28.25	26,336.34
10/07	IBOOK PYMT INGRAM BOOK CC CCD 20D6745 26/10/07	-456.04	25,880.30
10/08	Cashed Check 6009	-63.80	25,816.50
10/13	SIGONFILE TTEC Receivables CCD 6RK75T 26/10/13	-41.14	25,775.36

TRANSACTIONS (CONT.)

Date	Description	Credits/Debits	Balance
10/13	POS DEB 1429 10/10/26 00519984 WAL-MART #2326 1000 STATE ROUTE 3 HORNELL NY C#4123	-68.00	25,707.36
10/13	DBT CRD 1215 10/12/26 21454297 AMAZON MKTPL*5E9A43BE0 Amzn.com/bill WA C#4123	-36.97	25,670.39
10/13	DBT CRD 0414 10/09/26 32719677 AMAZON MKTPL*592DG51X2 Amzn.com/bill WA C#4123	-85.49	25,584.90
10/14	Cashed Check 6014	-26.42	25,558.48
10/14	Check 6012	-32.59	25,525.89
10/15	PREMRMB296 HARTFORD LIFE AN CCD 2969165 26/10/15 RMR*IK*378048818612\	-73.43	25,452.46
10/15	PAYROLL INTUIT 08131997 CCD 6257688 26/10/15	-317.36	25,135.10
10/15	TAX INTUIT 06784926 CCD 6257688 26/10/15	-446.85	24,688.25
10/15	PAYROLL INTUIT 08131997 CCD 6257688 26/10/15	-1,180.46	23,507.79
10/15	Check 6013	-281.38	23,226.41
10/19	DBT CRD 1936 10/16/26 21656850 AMAZON RETA* 5E3J43G92 WWW.AMAZON.CO WA C#4123	-6.96	23,219.45
10/19	DBT CRD 1202 10/16/26 13712109 BULL MOOSE - ECOM 207-808-1370 ME C#4123	-19.97	23,199.48
10/19	DBT CRD 1942 10/16/26 25723799 AMAZON MKTPL*NG5JY9QS3 Amzn.com/bill WA C#4123	-37.82	23,161.66
10/22	Deposit	62.10	23,223.76
10/23	Check 6016	-69.92	23,153.84
10/28	NGRID36 NGRID36 PPD 9050096108010 TOWN OF WHITESVILLE	-117.06	23,036.78
10/29	PAYROLL INTUIT 09439596 CCD 6257688 26/10/29	-259.05	22,777.73
10/29	TAX INTUIT 55455279 CCD 6257688 26/10/29	-347.24	22,430.49
10/29	PAYROLL INTUIT 09439596 CCD 6257688 26/10/29	-1,180.46	21,250.03
10/29	Check 6017	-90.00	21,160.03
10/30	Check 6015	-44.32	21,115.71

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
10/08	6009	63.80	10/14	6014	26.42
10/02	6011*	24.19	10/30	6015	44.32
10/14	6012	32.59	10/23	6016	69.92
10/15	6013	281.38	10/29	6017	90.00

* Denotes missing check numbers

STATEMENT SAVINGS BUSINESS XXXXXX0339

Previous Balance		39,666.56	Statement Dates	10/01/26 thru 11/01/26
1	Deposits/Credits	67,307.34	Days in the Statement Period	32
1	Checks/Debits	6,638.00	Average Ledger	87,923.21
Service Charge		0.00	Average Collected	87,923.21
Interest Paid		2.23	Interest Earned	2.31
Ending Balance		100,338.13	Annual Percentage Yield Earned	0.03%
			2026 Interest Paid	17.13

TRANSACTIONS

Date	Description	Credits/Debits	Balance
10/02	Transfer to DDA Acct No. 2530010270	-6,638.00	33,028.56
10/07	Deposit	67,307.34	100,335.90
10/31	Interest Deposit	2.23	100,338.13

Whitesville Public Library
Reconciliation Detail
Community Checking, Period Ending 10/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						21,624.51
Cleared Transactions						
Checks and Payments - 28 items						
Check	09/28/2026	6011	STLS	X	-24.19	-24.19
Check	09/30/2026	6009	Karen M Smith	X	-63.80	-87.99
Check	10/01/2026		Karen Smith	X	-1,169.05	-1,257.04
Check	10/01/2026		Intuit QuickBooks W...	X	-408.38	-1,665.42
Check	10/01/2026		Mary J. Engle	X	-214.51	-1,879.93
Check	10/03/2026	EFT	National Fuel	X	-138.29	-2,018.22
Check	10/07/2026	Dc	Ingram Book Compa...	X	-456.04	-2,474.26
Check	10/07/2026	6013	STLS	X	-281.38	-2,755.64
Check	10/07/2026	6012	Laforge Disposal Se...	X	-32.59	-2,788.23
Check	10/07/2026	6014	Mary J. Engle	X	-26.42	-2,814.65
Check	10/12/2026	6016	Karen M Smith	X	-69.92	-2,884.57
Check	10/13/2026	6023	Amazon	X	-85.49	-2,970.06
Check	10/13/2026	EFT	The Hartford Insuran...	X	-73.43	-3,043.49
Check	10/13/2026	EFT	Toshiba/ Sigonfile	X	-41.14	-3,084.63
Check	10/13/2026	DC	Amazon	X	-36.97	-3,121.60
Check	10/14/2026	DC	Walmart	X	-68.00	-3,189.60
Check	10/15/2026		Karen Smith	X	-1,180.46	-4,370.06
Check	10/15/2026		Intuit QuickBooks W...	X	-446.85	-4,816.91
Check	10/15/2026		Mary J. Engle	X	-317.36	-5,134.27
Check	10/15/2026	6015	Vicki M. White	X	-44.32	-5,178.59
Check	10/19/2026	DC	Amazon	X	-37.82	-5,216.41
Check	10/19/2026	DC	Bull Moose	X	-19.97	-5,236.38
Check	10/19/2026	DC	Amazon	X	-6.96	-5,243.34
Check	10/21/2026	6017	Raymanod Outman Jr	X	-90.00	-5,333.34
Check	10/28/2026	EFT	National Grid	X	-117.06	-5,450.40
Check	10/29/2026		Karen Smith	X	-1,180.46	-6,630.86
Check	10/29/2026		Intuit QuickBooks W...	X	-347.24	-6,978.10
Check	10/29/2026		Mary J. Engle	X	-259.05	-7,237.15
Total Checks and Payments					-7,237.15	-7,237.15
Deposits and Credits - 3 items						
Transfer	10/02/2026			X	6,638.00	6,638.00
Deposit	10/05/2026			X	28.25	6,666.25
Deposit	10/22/2026			X	62.10	6,728.35
Total Deposits and Credits					6,728.35	6,728.35
Total Cleared Transactions					-508.80	-508.80
Cleared Balance					-508.80	21,115.71
Uncleared Transactions						
Checks and Payments - 2 items						
Check	10/21/2026	6018	H&R Block		-290.00	-290.00
Check	10/21/2026	6019	H&R Block		-100.00	-390.00
Total Checks and Payments					-390.00	-390.00
Total Uncleared Transactions					-390.00	-390.00
Register Balance as of 10/31/2026					-898.80	20,725.71
New Transactions						
Checks and Payments - 2 items						
Check	11/05/2026	DC	Ingram Book Compa...		-186.29	-186.29
Check	11/05/2026	6020	Laforge Disposal Se...		-32.59	-218.88
Total Checks and Payments					-218.88	-218.88
Total New Transactions					-218.88	-218.88
Ending Balance					**-1,117.68**	**20,506.83**

Whitesville Public Library
Reconciliation Detail
Savings, Period Ending 10/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						39,666.56
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	10/02/2026			X	-6,638.00	-6,638.00
Total Checks and Payments					-6,638.00	-6,638.00
Deposits and Credits - 2 items						
Deposit	10/05/2026			X	67,307.34	67,307.34
Deposit	10/31/2026			X	2.23	67,309.57
Total Deposits and Credits					67,309.57	67,309.57
Total Cleared Transactions					60,671.57	60,671.57
Cleared Balance					60,671.57	100,338.13
Register Balance as of 10/31/2026					60,671.57	100,338.13
Ending Balance					**60,671.57**	**100,338.13**

Community Bank

475 N Highland Avenue, Wellsville, NY 14895

Temp Return Service Requested

WHITESVILLE PUBLIC LIBRARY
PO BOX 158
WHITESVILLE NY 14897-0158



NON PROFIT CHECKING — XXXXXX3358

Previous Balance		26,817.87	Statement Dates	10/01/26 thru 11/01/26
3	Deposits/Credits	4,729.63	Days in the Statement Period	32
15	Checks/Debits	1,824.68	Average Ledger	27,773.28
Service Charge		0.00	Average Collected	27,629.69
Interest Paid		0.00		
Ending Balance		29,722.82		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
10/07	Deposit	70.00	26,887.87
10/13	POS DEB 1424 10/09/26 021062 WALMART.COM 8009 WALMART.COM 8009 BENTONVILLE AR C#6115	-15.00	26,872.87
10/13	POS DEB 1424 10/09/26 021062 WALMART.COM 8009 WALMART.COM 8009 BENTONVILLE AR C#6115	-96.99	26,775.88
10/14	DBT CRD 1751 10/13/26 22685481 AMAZON MKTPL*595KZ5RF2 Amzn.com/bill WA C#6115	-73.69	26,702.19
10/15	DBT CRD 1645 10/14/26 83096475 AMAZON MKTPL*5E1KW3L42 Amzn.com/bill WA C#6115	-5.99	26,696.20
10/19	DBT CRD 1936 10/16/26 21712389 AMAZON MKTPL*XC8EP8583 Amzn.com/bill WA C#6115	-80.91	26,615.29
10/22	Deposit	3,564.63	30,179.92
10/26	DBT CRD 0000 10/24/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-27.11	30,152.81
10/26	DBT CRD 0000 10/24/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-83.51	30,069.30
10/26	DBT CRD 1244 10/24/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-108.49	29,960.81

TRANSACTIONS (CONT.)

Date	Description	Credits/Debits	Balance
10/26	DBT CRD 1234 10/23/26 32846706 AMAZON MKTPL*NT0VN90O3 Amzn.com/bill WA C#6115	-198.00	29,762.81
10/26	DBT CRD 1358 10/23/26 83131893 COLLABORATIVE SUMMER L 833-5544700 KS C#6115	-227.34	29,535.47
10/27	DBT CRD 0000 10/26/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-27.11	29,508.36
10/27	DBT CRD 0000 10/26/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-30.37	29,477.99
10/27	DBT CRD 0000 10/26/26 38801871 DicksSportingGoods.com Coraopolis PA C#6115	-30.37	29,447.62
10/27	DBT CRD 0044 10/26/26 06850616 AMAZON MKTPL*3103G2OQ3 Amzn.com/bill WA C#6115	-38.97	29,408.65
10/27	DBT CRD 1342 10/26/26 73481187 AMAZON MKTPL*LK1H97VI3 Amzn.com/bill WA C#6115	-780.83	28,627.82
10/29	Deposit	1,095.00	29,722.82

Whitesville Public Library
Reconciliation Detail
Specified, Period Ending 10/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						26,817.87
Cleared Transactions						
Checks and Payments - 9 items						
Check	10/05/2026	DC	Walmart	X	-111.98	-111.98
Check	10/13/2026	DC	Amazon	X	-73.69	-185.67
Check	10/19/2026	DC	Amazon	X	-80.91	-266.58
Check	10/19/2026	DC	Amazon	X	-5.99	-272.57
Check	10/23/2026	DC	Dicks Sporting Goods	X	-306.97	-579.54
Check	10/23/2026	DC	Demco Inc	X	-227.34	-806.88
Check	10/25/2026	DC	Amazon	X	-780.83	-1,587.71
Check	10/25/2026	DC	Amazon	X	-198.00	-1,785.71
Check	10/25/2026	DC	Amazon	X	-38.97	-1,824.68
Total Checks and Payments					-1,824.68	-1,824.68
Deposits and Credits - 3 items						
Deposit	10/05/2026			X	70.00	70.00
Deposit	10/22/2026			X	3,564.63	3,634.63
Deposit	10/29/2026			X	1,095.00	4,729.63
Total Deposits and Credits					4,729.63	4,729.63
Total Cleared Transactions					2,904.95	2,904.95
Cleared Balance					2,904.95	29,722.82
Register Balance as of 10/31/2026					2,904.95	29,722.82
Ending Balance					**2,904.95**	**29,722.82**

Whitesville Public Library
Profit & Loss
October 2026

		Oct 26
Ordinary Income/Expense		
Income		
Book Replacement		25.00
Petty cash		
Fax	6.25	
Copies	48.10	
Total Petty cash		54.35
Public Funds		
School	67,307.34	
Total Public Funds		67,307.34
Grants		
ARC Grant	-111.98	
Cosac	1,030.00	
Total Grants		918.02
Memorial		
Gordan Smith Memorial	25.00	
Total Memorial		25.00
Fund Raising		
Blue Jay Fundraiser	105.00	
Fund Raising - Other	19.63	
Total Fund Raising		124.63
Interest		2.23
Total Income		68,456.57
Expense		
Equipment		
Toshiba	41.14	
Equipment - Other	68.00	
Total Equipment		109.14
Office Expense		
Library Supplies		
Paper	61.52	
Supplies	6.99	
Total Library Supplies	68.51	
Total Office Expense		68.51
Custodial & Maintenance		
Paper Products	15.92	
Lawn/Snow	90.00	
Garbage Pick Up	32.59	
Total Custodial & Maintenance		138.51
Library Purchases		
Movies	19.97	
Books	456.04	
Total Library Purchases		476.01
Gifts / Donations		-3,550.00
Grants Expense		
Allegany Area Foundation	171.77	
Total Grants Expense		171.77
Technology		

Whitesville Public Library
Profit & Loss
October 2026

	Oct 26	
Equipment	23.97	
Total Technology		23.97
Payroll Expenses		
Taxes	430.91	
Wages	5,212.72	
Mileage	69.92	
Disability Ins.& PFL	73.43	
Total Payroll Expenses		5,786.98
Operating Expenses		
Professional Expenses		
Bookkeeper	390.00	
Total Professional Expenses	390.00	
Total Operating Expenses		390.00
Utilities		
Internet	240.00	
Electric	117.06	
Gas	138.29	
Phone	41.38	
Total Utilities		536.73
Program Expense		
Youth Program	29.98	
Adult Program	17.86	
Program Expense - Other	26.42	
Total Program Expense		74.26
Total Expense		4,225.88
Net Ordinary Income		64,230.69
Net Income		**64,230.69**

Whitesville Public Library
Profit & Loss Budget vs. Actual
January through October 2026

	Jan - Oct 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Book	79.50		
Carry Over Funds	0.00	17,189.66	0.0%
Book Replacement	31.75		
Petty cash			
Fax	44.75		
Copies	510.50		
Lamination	8.00		
Petty cash - Other	0.00	500.00	0.0%
Total Petty cash	563.25	500.00	112.7%
Public Funds			
School	67,307.34	67,307.34	100.0%
Total Public Funds	67,307.34	67,307.34	100.0%
Grants			
DG Grant	-236.22		
ARC Grant	-111.98		
Cosac	1,030.00		
LLSA	0.00	1,300.00	0.0%
Allegany Area Foundation	720.00		
Total Grants	1,401.80	1,300.00	107.8%
Gifts/Donations	180.00		
Memorial			
Gordan Smith Memorial	25.00		
Kirach Memorial	257.51		
Memorial - Other	300.00		
Total Memorial	582.51		
Program	196.53	100.00	196.5%
Fund Raising			
Blue Jay Fundraiser	130.00		
Garden Tour	199.00		
Craft Show	506.05		
Hot Dog Sale	104.25		
Bake Sale	20.00		
Raffle	192.00		
Ice Cream Social	311.00		
Fund Raising - Other	200.39		
Total Fund Raising	1,662.69		
Interest	17.13		
Refunds	25.00	200.00	12.5%
Miscellaneous Income	581.00		
Total Income	72,628.50	86,597.00	83.9%
Expense			
Equipment			
Toshiba	158.79	425.00	37.4%
Repairs and Upgrades	30.30	700.00	4.3%
Paper and Ink	338.48	800.00	42.3%
Equipment/Furniture	0.00	550.00	0.0%
Equipment - Other	287.18		
Total Equipment	814.75	2,475.00	32.9%
Office Expense			
Library Supplies			
Paper	61.52		

Whitesville Public Library
Profit & Loss Budget vs. Actual
January through October 2026

	Jan - Oct 26	Budget	% of Budget
Supplies	128.73	200.00	64.4%
Library Supplies - Other	31.36		
Total Library Supplies	221.61	200.00	110.8%
Dues	30.00	50.00	60.0%
Postage & Box Rent	0.00	250.00	0.0%
Office Expense - Other	23.43		
Total Office Expense	275.04	500.00	55.0%
Custodial & Maintenance			
Paper Products	15.92	175.00	9.1%
Cleaning Supplies	50.80	275.00	18.5%
Repairs	268.88	800.00	33.6%
Lawn/Snow	997.34	1,400.00	71.2%
Garbage Pick Up	325.90	425.00	76.7%
Custodial & Maintenance - Other	5,142.40		
Total Custodial & Maintenance	6,801.24	3,075.00	221.2%
Library Insurance Fire Liabilit	2,317.69	4,144.00	55.9%
Library Purchases			
STLS Fees	240.00	3,336.00	7.2%
Processing Supplies	0.00	280.00	0.0%
Web Page	24.19	30.00	80.6%
Digital Books	858.00	916.00	93.7%
Processin Fees	97.48		
Movies	95.53	300.00	31.8%
Periodicals	94.92	50.00	189.8%
Books			
Kirach Memorial	190.18		
Harris Memorial	86.34		
Cosac Grant	167.21		
Memorial	33.98		
Books - Other	3,943.56	4,000.00	98.6%
Total Books	4,421.27	4,000.00	110.5%
Total Library Purchases	5,831.39	8,912.00	65.4%
Gifts / Donations	-3,550.00		
Grants Expense			
French Foundation	126.96		
Foundation For Southern Tier	40.00		
Allegany Area Foundation	929.51		
Total Grants Expense	1,096.47		
Technology			
Equipment	23.97		
Technology - Other	14.95		
Total Technology	38.92		
CCAC Grant	23.87		
Postmaster			
Postage/Freight	78.00		
PO Box	162.00		
Total Postmaster	240.00		
Payroll Expenses			
Workers' ComDisability & Family	523.23	3,600.00	14.5%
Taxes	3,809.73		
Wages	39,061.38	46,071.00	84.8%
Mileage	317.87	500.00	63.6%
Payroll Taxes	0.00	3,345.00	0.0%

Whitesville Public Library
Profit & Loss Budget vs. Actual
January through October 2026

	Jan - Oct 26	Budget	% of Budget
Disability Ins.& PFL	775.08	1,050.00	73.8%
Total Payroll Expenses	44,487.29	54,566.00	81.5%
Operating Expenses			
Professional Expenses			
Bookkeeper	3,000.00	3,600.00	83.3%
Tax Return Preparation	0.00	400.00	0.0%
Professional Expenses - Other	46.76		
Total Professional Expenses	3,046.76	4,000.00	76.2%
Cost Share	3,204.19		
Total Operating Expenses	6,250.95	4,000.00	156.3%
Utilities			
Internet	480.00		
Electric	1,154.67	1,500.00	77.0%
Gas	630.29	1,500.00	42.0%
Phone	412.86	1,800.00	22.9%
Total Utilities	2,677.82	4,800.00	55.8%
Program Expense			
Youth Program	58.50	3,200.00	1.8%
Adult Program	551.03	900.00	61.2%
Foundation For S T Libraries	36.12		
Program Expense - Other	3,332.06		
Total Program Expense	3,977.71	4,100.00	97.0%
Fund Raising Expense			
Craft Show	24.36		
Fund Raising Expense - Other	165.66		
Total Fund Raising Expense	190.02		
Total Expense	71,473.16	86,572.00	82.6%
Net Ordinary Income	1,155.34	25.00	4,621.4%
Net Income	**1,155.34**	**25.00**	**4,621.4%**

Whitesville Public Library
Balance Sheet
As of October 31, 2026

	Oct 31, 26	
ASSETS		
Current Assets		
Checking/Savings		
Specified		29,722.82
Community Checking		20,725.71
Savings		100,338.13
Total Checking/Savings		150,786.66
Total Current Assets		150,786.66
Fixed Assets		
CD-1304		26,175.81
Building		232,221.00
Total Fixed Assets		258,396.81
TOTAL ASSETS		**409,183.47**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Grants Specified		
Arts Council Wyoming County	-306.97	
IMLS	637.85	
Ralph Wilson Jr Foundation	1,658.31	
Cosac	426.05	
Dollar General Grant	399.28	
Total Grants Specified		2,814.52
Whitesville Methodist Playgroun		250.00
Children's Christmas		100.00
Memorial Account		
Gordon Mike Smith	150.00	
Michael Kirsch Memorial	212.01	
Ordway Memorial	20.41	
Randy Stebbins	-25.00	
Hannah Clark Wu	-74.60	
Total Memorial Account		282.82
Payroll Liabilities		
NYS Employment Taxes	-12.05	
NYS Income Tax	-184.56	
Federal Taxes (941/944)	-250.00	
Federal W/H	84.00	
FICA Payable	259.78	
Medicare Payable	60.74	
NYS W/H	126.79	
Total Payroll Liabilities		84.70
Total Other Current Liabilities		3,532.04
Total Current Liabilities		3,532.04
Total Liabilities		3,532.04
Equity		
Fund Balance		426,462.91
Opening Bal Equity		1,175.81
Unrestrict (retained earnings)		-23,142.63
Net Income		1,155.34
Total Equity		405,651.43
TOTAL LIABILITIES & EQUITY		**409,183.47**